

VISTA

CONVENTION SERVICES SOUTH



Palm Beach County Convention Center
October 2, 2018

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<p>Palm Beach County Convention Center October 2, 2018</p>	<p>6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM</p>	

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Additional Vendor Forms:

- Electrical Services (PBCCC)
- Audio/Visual Services (VAE)
- Telecommunications (PBCCC)
- Floral Services (Jeren Tropical)
- UPS Freight Information
- Accent Furniture

		BOOTH PACKAGE & EXHIBIT TIMES
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	

Dear Exhibitor:

Vista Convention Services South is pleased to have been selected as the official service contractor for this exposition. We recognize that your participation in this event is a vital part of your firm's marketing program, and we want to do everything possible to make it profitable and rewarding for you.

All questions regarding the convention space assignments should be directed to:

Palm Beach Condo & HOA Expo
Layne Knutson
7809 Southtown Center, # 200
Bloomington, MN 55431
Tel: (800) 374-6463
Email: layneknutson@homeshowcenter.com

All questions regarding shipping, storage, furniture, and labor should be directed to:

Customer Service
Vista Convention Services South
6901 NW 26th Avenue
Miami, FL 33147
Tel: (305) 673-1123
Fax: (305) 673-8713
Email: vistasouth@vistacs.com

All questions regarding electricity, Audio/Visual equipment, telecommunications, photography, and floral for use in your booth should be directed to the appropriate service contractor shown within.

Included in this service kit are order forms for various items you may require for your exhibit. **Vista forms are to be returned to our office and the others to the specific contractor who is providing the service.** Please review and submit your order forms as early as possible.

Your booth is equipped with the following inventory. Additional equipment is available on the forms enclosed:

- | | | |
|--------------------------------|--|--|
| 8' x 10' Booth Package: | 8' High Back Wall - Black
3' High Side Rails - Black
1 - 7" x 44" ID Sign | 1 - 6' Draped Table - Black
1 - Wastebasket
2 - Side Chairs |
| 6' Table Top Package: | 1 - Wastebasket
1 - 7" x 44" ID Sign | 1 - 6' Draped Table - Black
2 - Side Chairs |

Please Note: The exhibit floor is carpeted.

		EXHIBIT AREA INSTALLATION & DISMANTLE
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	

Exhibit Area Installation & Dismantle

Set-up Dates & Times

Tuesday [October 2, 2018](#) 7:00am-10:00am

All prefabricated displays must be set and empty crates tagged for storage by
[9:00am on Tuesday, October 2, 2018.](#)

Exhibit Dates & Times

Tuesday [October 2, 2018](#) 10:30am-3:00pm

Dismantle Dates & Times

Tuesday [October 2, 2018](#) 3:00pm-7:00pm

Please Note: Freight not picked up by [7:00pm on Tuesday, October 2, 2018](#) will be re-routed through the house carrier.



PAYMENT & CREDIT CARD AUTHORIZATION FORM

Palm Beach County Convention Center
October 2, 2018

6901 NW 26TH AVE.
MIAMI, FL 33147
PHONE: (305) 673-1123 FAX: (305) 673-8713
WWW.VISTACS.COM

DEADLINE DATE:
MONDAY, SEPTEMBER 17, 2018

Please complete the information requested and return payment in full with this form and your orders. You may choose to pay by credit card, check or bank wire transfer. However, we require your authorization to be on file with Vista Convention Services. For your convenience, we will use this authorization to charge your credit card for any additional charges incurred as a result of showsite orders placed by your representative for this event.

ORDER RECAP

Table with 2 columns: Item description and Amount. Items include Standard Booth Furnishings & Carpet Order Form, Plush Booth Carpet Order Form, VCS Modular Rental Unit Order Form, Special Signs Order Form, Booth Cleaning Order Form, Estimated Labor Order Form, Estimated Material Handling Order Form, Subtotal, *Add 7% Sales Tax, and Net Amount due Vista.

*Note: Services taxable in the state of FL.

Indicate Payment Method

Check # _____ Dated _____ Amount \$ _____

Charge to: MasterCard VISA American Express

Indicate: Personal Credit Card Company Credit Card

Account # [grid]

Expiration Date [grid]

PURCHASING CARD: VISA & MASTERCARD REQUIRES YOUR CUSTOMER CODE NUMBER: _____

Cardholder's Name _____

(Print or Type)

Cardholder's Address _____ City _____ State _____ Zip _____

Signature _____

ALL ORDERS SUBJECT TO LIMITS OF LIABILITY AS SET FORTH ON FOLLOWING PAGE

Company Name _____ Booth # _____

Street Address _____ Phone # _____

City _____ State _____ Zip _____ Fax # _____

Ordered by (Print or Type) _____ E-Mail _____

Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES SOUTH BEFORE DEADLINE DATE

 PALM BEACH CONDO & HOA EXPO		LIMITS OF LIABILITY & RESPONSIBILITY
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	

Limits of Liability and Responsibility

1. Vista Convention Services South shall not be responsible for damage to be uncrated materials, material improperly packed, or concealed.
2. Vista Convention Services South shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
3. Vista Convention Services South shall not be responsible for loss, theft or disappearance of materials before they are picked up from exhibitors' booth for reloading after the show. Bill-of-Lading covering outgoing shipments, which are furnished by Vista Convention Services South to exhibitor, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur.
4. Vista Convention Services South shall not be responsible for any loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
5. Vista Convention Services South liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event Vista Convention Services South maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less.
6. Vista Convention Services South shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
7. The consignment or delivery of a shipment to Vista Convention Services South by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.

		PAYMENT POLICIES
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	DEADLINE DATE: MONDAY, SEPTEMBER 17, 2018

Payment Options

We offer three convenient ways for you to pay for furniture and carpet rentals, material handling, signs and other services provided by Vista Convention Services South in our role as the Official Contractors for this show.

1. All checks must be in U.S. funds drawn on a U.S. bank

2. Advance Payment by Company Check

Attach check to order forms. Additionally, although you may choose to pay by company check or cash for charges incurred at show site, we require your signed Payment and Credit Card Charge Authorization Form to be on file with Vista Convention Services South in advance to guarantee payment. Please make all checks payable to Vista Convention Services South.

3. Wire Transfer in U.S. Funds

Bank information call Vista Convention Services South (305) 673-1123 or e-mail: vistasouth@vistacs.com

Wire transfers must be initiated and confirmed at least two weeks before move-in.

Wire transfers must include the show name, company name and booth number.

Due to various processing fees we incur from banks clearing wire transfers into our accounts, Vista Convention Services South will charge the following fees:

Domestic incoming wire transfer fee: \$25.00

International incoming wire transfer fee: \$35.00

4. Credit Card

Use MasterCard, VISA or American Express. To accept charges, you must complete the PAYMENT AND CREDIT CARD CHARGE AUTHORIZATION form on the following page. For discount rates to apply, Vista Convention Services South must receive this form by Monday, September 17, 2018.

Showsite Orders

To save money, take advantage of the pre-show discounts by ordering as many of your requirements as possible before the Discount Deadline Date. ***For the discount prices to be in effect, your order must be received by the Discount Deadline Date, and payment must accompany your order.*** Orders received after the Discount Deadline Date or made at the Exhibitor Service Desk during the show will be billed at the “standard” prices listed on the various forms.

Payment Terms

To process your order for services and materials listed in the Exhibitor Service Manual, we require your signed Payment and Credit Card Charge Authorization Form to be on file with Vista Convention Services South in advance to guarantee payment. Invoices for outstanding balances will be available at the Exhibitor Service Desk for your review and payment. Prepayments will be indicated, and any balance due must be paid in full by cash, check or credit card upon presentation. All payment inquiries should be resolved before you leave the show.

Invoices will be distributed the last day of the show. If you have any concerns about your charges for inbound freight, installation labor, furniture or accessories, please stop by the Exhibitor Service Desk. Charges for these items may not be disputed after the show.

Additionally, Vista Convention Services South is authorized to charge the exhibitor's credit card for any charges incurred following the show, i.e. dismantle labor, outbound overtime drayage charges, etc. In these circumstances, Vista will charge the exhibitor’s credit card on file, and mail an invoice to the exhibitor, outlining charges which were billed.

All charges payable in U.S. Funds only. Checks, cash, Traveler's checks, MasterCard, VISA and American Express are accepted. ***Telephone orders are not accepted.***

Cancellation Policy: Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

Please Note: All materials are on a rental basis for the duration of the show and remain the property of Vista Convention Services South.

**Palm Beach County Convention Center
October 2, 2018**

**6901 NW 26TH AVE.
MIAMI, FL 33147
PHONE: (305) 673-1123 FAX: (305) 673-8713
WWW.VISTACS.COM**

**DEADLINE DATE:
MONDAY, SEPTEMBER 17, 2018**

Rental price includes delivery to and removal from your booth.

QTY.	DISCOUNT RATES	STANDARD AMT. RATES
SEATING		
Side Chair	\$49.60	\$67.80
Padded Stool	\$92.90	\$120.20

ACCESSORIES		
Round Pedestal Table (30"h x 30"d)...	\$89.90	\$139.15
Round Pedestal Table (42"h x 30"d)...	\$139.10	\$151.90
Wastebasket.....	\$22.40	\$29.00
Easel.....	\$30.90	\$38.10
Chrome Sign Frame (22" x 28").....	\$78.30	\$90.45
Bag Holder.....	\$102.50	\$133.15
8' Stanchion.....	\$26.80	\$36.40
Crossbar.....	\$26.80	\$36.40
Garment Rack.....	\$82.20	\$106.70
Literature Rack.....	\$102.50	\$133.15

STANDARD CARPET

Price includes installation & taping front edge.
No guarantee of color match when ordering multiple carpets.

10'x 10'.....	\$133.70	\$173.70
10'x 20'.....	\$267.10	\$347.30
10'x 30'.....	\$397.50	\$521.20
10'x 40'.....	\$533.90	\$695.15
10'x 50'.....	\$667.60	\$868.80

Circle color: Blue Burgundy Gray Teal Red Black Hunter Green

CUSTOM SIZE CARPET

Price includes installation to fit booth space, protective covering, and edges taped.
INDICATE OVERALL DIMENSIONS:
___ ft. x ___ ft. (100 sq. ft. minimum) \$3.30 sq. ft. \$4.15 sq. ft.
Circle color: Blue Burgundy Gray Teal Red Black Hunter Green

CARPET PADDING

INDICATE OVERALL DIMENSION:
___ ft. x ___ ft. (100 sq. ft. minimum) \$1.45 sq. ft. \$1.70 sq. ft.

QTY.	DISCOUNT RATES	STANDARD AMT. RATES
DRAPED DISPLAY TABLES - 30" HIGH		
Price includes white vinyl top & 3 sides		
Circle color: Blue Black Burgundy Purple Gray Red Teal White Hunter Green		

2' x 4' x 30".....	\$91.50	\$118.30
2' x 6' x 30".....	\$108.60	\$141.10
2' x 8' x 30".....	\$122.40	\$158.50
4th Side Drape 6' & 8' Only.....	\$41.40	\$90.40

DRAPED DISPLAY TABLES - 42" COUNTER HIGH

Price includes white vinyl top & 3 sides
Circle color: Blue Black Burgundy Purple Gray Red Teal White Hunter Green

2' x 4' x 42".....	\$123.50	\$161.00
2' x 6' x 42".....	\$138.90	\$183.60
2' x 8' x 42".....	\$162.10	\$213.40
4th Side Drape 6' & 8' Only.....	\$41.40	\$90.40

UNDRAPED DISPLAY TABLES - 30" HIGH

2' x 4' x 30".....	\$50.70	\$66.50
2' x 6' x 30".....	\$60.65	\$79.10
2' x 8' x 30".....	\$73.30	\$95.70

UNDRAPED DISPLAY TABLES - 42" HIGH

2' x 4' x 42".....	\$67.00	\$86.60
2' x 6' x 42".....	\$75.80	\$98.70
2' x 8' x 42".....	\$89.00	\$116.10

DRAPED RISERS

White Vinyl

4' One Step.....	\$46.60	\$60.60
6' One Step.....	\$71.10	\$77.50
Raise & Drape Package Table to 42" high.....	\$72.50	\$90.40

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.
CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

**ALL CHARGES SUBJECT TO SALES TAX (7%)
FULL PAYMENT MUST ACCOMPANY ORDER
TOTAL ALL ITEMS ORDERED
ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM
ENTER TOTAL**

Company Name _____ Booth # _____
Street Address _____ Phone # _____
City _____ State _____ Zip _____ Fax# _____
Ordered by (Print or Type) _____ E-Mail _____
Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES SOUTH BEFORE DEADLINE DATE

		PLUSH BOOTH CARPET ORDER FORM
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	DEADLINE DATE: MONDAY, SEPTEMBER 17, 2018

INCLUDES LABOR TO INSTALL AND REMOVE VISQUEEN COVER.

PLUSH BOOTH CARPET - 28 OZ.

Orders MUST be received by the Deadline Date above to guarantee delivery.

Carpet Size _____ x _____ = _____ (calculate to the next full foot, 200 square feet minimum)

QTY		TOTAL
_____ Square feet (200 square feet minimum)	\$4.20 per sq. ft.	_____

Please circle your selection:

FRENCH BEIGE	
COLONY BLUE	BLACK
CHARCOAL GRAY	WHITE

CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%.
NO REFUND AFTER DEADLINE DATE.

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your Advance Order prior to Deadline Date to qualify for Discount Rates. All orders received after Deadline Date and placed at the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to Show closing. No telephone orders accepted.

SUBJECT TO SALES TAX (7%)
FULL PAYMENT MUST ACCOMPANY ORDER
TOTAL ALL ITEMS ORDERED
ATTACH TO PAYMENT & CREDIT CARD AUTHORIZATION FORM
ENTER TOTALS

Company Name _____ Booth # _____

Street Address _____ Phone # _____

City _____ State _____ Zip _____ Fax # _____

Ordered by (Print or Type) _____ E-Mail _____

Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES SOUTH BEFORE DEADLINE DATE

		BOOTH CLEANING & PORTER SERVICES ORDER FORM
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	DEADLINE DATE: MONDAY, SEPTEMBER 17, 2018

BOOTH CLEANING RATES

Please indicate your requirements:

- Daily - Vacuuming.....\$.40 per sq. ft.
- Once - Vacuuming before initial opening.....\$.45 per sq. ft.

Calculate total:

Size of booth: _____ x _____ = _____ sq. ft. x rate: _____ x No. Of Days: _____ = \$ _____

(Minimum charge: 100 Sq. Ft. Per Day)

Price is based on total square footage of your booth space.

NOTE: All rental carpets are delivered clean to your booth space. However, during set-up, the carpet can become spoiled. We suggest you order cleaning service at least once prior to show opening.

PORTER SERVICE

Vista Convention Services South will assign (1) man every hour (maximum of 8 hours per day) during show hours to your booth for removal of excess trash. This service is being provided to all exhibitors at a **\$1.10 per square foot per day after a minimum charge of 100 square feet.**

Please calculate your total below:

Size of booth: _____ x _____ = _____ sq. ft. x rate: **\$1.10** x Number Of Days: _____ = \$ _____

(Minimum charge: 100 Sq. Ft. Per Day - \$110.25)

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.
CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

**FULL PAYMENT MUST ACCOMPANY ORDER
 TOTAL ALL ITEMS ORDERED
 ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM
 ENTER TOTAL**

Company Name _____ Booth # _____
 Street Address _____ Phone # _____
 City _____ State _____ Zip _____ Fax# _____
 Ordered by (Print or Type) _____ E-Mail _____
 Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES SOUTH BEFORE DEADLINE DATE

**Palm Beach County Convention Center
October 2, 2018**

**6901 NW 26TH AVE.
MIAMI, FL 33147
PHONE: (305) 673-1123 FAX: (305) 673-8713
WWW.VISTACS.COM**

**DEADLINE DATE:
MONDAY, SEPTEMBER 10, 2018**

VCS TableTop

Unit contains

- Lit Header - 70"x8"
- 6' Draped Table
- White Foamcore or Grey Velcro panel
- Vinyl Header
- Custom Graphics Available



Price \$573.30

VCS 10G

Unit contains

- Custom Header 10.5"x117"
- 3-Graphic Panels (Panel size - 38 1/4"x 87")
- 2 -Arm Lights



Price \$1,146.60

Optional Rental Accessories

Qty	Item	Price	Total
___	Side Rail (each)	\$123.00	\$ ___

Extra Shelves

Qty	Item	Price	Total
___	1 - Shelf & 2 - Brackets	\$57.30	\$ ___

VCS 20G

Unit contains

- 2-Custom Headers 10.5"x117"
- 6-Graphic Panels (Panel Size - 38 1/4"x87")
- 4-Arm Lights



Price \$2,178.55

Lockable Counters (White only)



Qty	Item	Price	Total
___	40"L x 42"H x 22"W	\$286.70	\$ ___
___	80"L x 42"H x 22"W	\$358.30	\$ ___

**Custom units available.
Please call for pricing.**

- All graphics must be sent per the graphic guidelines.
- Sizes for graphics will be given upon request.

Header Copy:

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.
CANCELLATION POLICY: Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

**ALL CHARGES SUBJECT TO SALES TAX (7%)
FULL PAYMENT MUST ACCOMPANY ORDER
TOTAL ALL ITEMS ORDERED
ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM
ENTER TOTAL**

Company Name _____ Booth # _____
 Street Address _____ Phone # _____
 City _____ State _____ Zip _____ Fax# _____
 Ordered by (Print or Type) _____ E-Mail _____
 Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES SOUTH BEFORE DEADLINE DATE


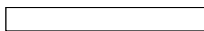
		SPECIAL SIGNS ORDER FORM
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	DEADLINE DATE: MONDAY, SEPTEMBER 10, 2018

Special Signs

Qty	Size	Advance Prices	Deadline Price	Amount
_____	7" x 44"	\$40.30	\$50.20	\$ _____
_____	14" x 22"	\$57.30	\$71.70	\$ _____
_____	22" x 28"	\$86.00	\$107.50	\$ _____
_____	28" x 44"	\$120.50	\$150.50	\$ _____
_____	1 Meter x 8'	\$200.70	\$250.80	\$ _____
_____	30" round graphic for pedestal tables**	\$82.70	\$103.40	\$ _____

**(please call for details, measurements, or questions)

1. Easel back applied to sign quoted upon request.
 2. All prices are for single sided-double sided quoted upon request.
 3. Special sizes and materials quoted upon request.
- Delivery time is not guaranteed on orders placed at showsite.
 - **All orders must be received (15) days before show opens. Orders after Deadline Date will be subject to an additional 25% fee.**
 - Please utilize one of the following programs: Adobe Acrobat Professional 8.0, Adobe Illustrator CS5, Photoshop CS5, or Adobe InDesign CS5. For further details, refer to the Graphic Guidelines page.

Vertical  Horizontal 

Color of Background Color of Lettering

Please type desired copy below or attach a separate sheet

PAYMENT POLICY: Payment in full of rental charges including applicable tax, must accompany your advance order prior to Deadline Date to qualify for discount rates. All orders received after deadline date or placed at the the Service Desk will be invoiced at standard rates. Invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted.**CANCELLATION POLICY:** Items cancelled before the deadline date will be refunded at 50%. **NO REFUNDS AFTER DEADLINE DATE.**

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ATTACH TO ORDER RECAP & CREDIT CARD AUTHORIZATION FORM
ENTER TOTAL**

Company Name _____ Booth # _____
 Street Address _____ Phone # _____
 City _____ State _____ Zip _____ Fax# _____
 Ordered by (Print or Type) _____ E-Mail _____
 Signature _____ Title _____

MAIL OR FAX TO VISTA CONVENTION SERVICES SOUTH BEFORE DEADLINE DATE

 PALM BEACH CONDO & HOA EXPO		GRAPHIC GUIDELINES
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	DEADLINE DATE: MONDAY, SEPTEMBER 10, 2018

GUIDELINES FOR SUBMITTING GRAPHICS

Vista Convention Services-Design/Graphics Department/Miami, Florida

Vista Convention Services

6901 NW 26th Ave.

Miami, FL 33147

E-mail: vistasouth@vistacs.com

We can accept graphic files created with the following programs:

Adobe Acrobat Professional 8.0

Adobe Illustrator CS5

Photoshop CS5

Adobe InDesign CS5

We prefer to work with Adobe Acrobat high resolution PDF files. However we will also accept: Whenever possible artwork saved as vector files, which can be resized without losing resolution.

ALL vector files MUST have fonts converted to outlines or curves, and/or include all the fonts which you have used to create your files (True or Open Type Font only).

Any bitmapped or raster files, such as .tif, .bmp, .jpeg, must be of sufficient resolution to print properly at the intended dimensions, resolution should be 300dpis on a half size graphic or actual size graphic at 90-120 dpis. If uncertain as to requirements please consult us before sending files

(*No bleeds needed on printable files)

“Files which have been created for web publication, or logos which are scanned from letterheads are NOT accepted for large format digital printing.”

We are not responsible for spelling mistakes on text or low resolution images sent by clients. A fee applies for replacing the sign.

Color Matching

Please provide a method for us to accurately reproduce the colors you require for your graphics. Colors specified using the Pantone ® color matching system is the preferred method.

Sending Files

Files which are not overly large can be sent by e-mail. If you have a FTP site we could download the file if you send the information we need. Otherwise we would prefer files sent on a CD. If you have any questions, please contact us before sending your files

 PALM BEACH CONDO & HOA EXPO		INTENT TO USE NON-OFFICIAL CONTRACTORS
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	DEADLINE DATE: MONDAY, SEPTEMBER 17, 2018

Intent to Use Non-Official Contractors

A Non-Official Contractor is: Any individual who is not a full-time permanent employee of an exhibiting firm, who is providing a service to an exhibitor on-site at the convention facility and does not represent one or more of the official contractors.

1. Exhibitors who choose to use a Non-Official Contractor must complete and sign this form. It must be received at Vista Convention Services South no later than the **Deadline Date** shown above. No extensions or exceptions will be granted after the published deadline.
2. The Non-Official Contractor must provide Vista Convention Services South with a valid and current Certificate of Insurance naming Vista Convention Services South as the Certificate Holder. This certificate must be received no later than the **Deadline Date** shown above. No extensions or exceptions will be granted after the published deadline.
3. Failure to provide Vista Convention Services South with the above items 1 and 2 will result in said firms being required to hire installation and dismantling labor from Vista Convention Services South. Non-official contractors will be able to provide supervision only.
4. All representatives of the Non-Official Contractors must obtain an "Exhibit Crew" badge at Vista Convention Services South Labor Desk.

Exhibiting Firm: _____ **Booth #:** _____

Authorized Name & Title: _____

Authorized Signature: _____

Full Name of Non-Official Contractor: _____

Complete Address: _____

City, State: _____ **Zip Code:** _____

Phone Number: _____ **Fax Number:** _____

Certificate of Insurance Included: Yes No

Non-Official Contractor "Show Site" Representative: _____

Type of Service to Be Performed: _____

Retain one copy for your files.

 PALM BEACH CONDO & HOA EXPO		LIMITS OF LIABILITY & RESPONSIBILITY FOR LABOR
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	

Limits of Liability and Responsibility for Labor

1. Vista Convention Services South shall not be responsible for damage to be uncrated materials, material improperly packed, or concealed.
2. Vista Convention Services South shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
3. Vista Convention Services South shall not be responsible for loss, theft or disappearance of materials before they are picked up from exhibitors' booth for reloading after the show. Bill-of-Lading covering outgoing shipments, which are furnished by Vista Convention Services South to exhibitor, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur.
4. Vista Convention Services South shall not be responsible for any loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
5. Vista Convention Services South liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event Vista Convention Services South maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment, whichever is less.
6. Vista Convention Services South shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
7. The consignment or delivery of a shipment to Vista Convention Services South by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.

		LABOR ORDER FORM
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	DEADLINE DATE: MONDAY, SEPTEMBER 17, 2018

Display Labor for Installation and Dismantling of Exhibits

Display Labor Rates:

Straight Time \$73.30 per hour One hour minimum per worker Thereafter 1/2 hr. increments ST: 8:00AM to 3:30PM Monday through Friday	Overtime \$110.00 per hour One hour minimum per worker Thereafter 1/2 hr. increments OT: Before 8:00AM and after 3:30PM Monday through Friday and all hours on Saturday and Sunday
--	--

ALL LABOR ORDERS RECEIVED AFTER THE ABOVE SPECIFIED DEADLINE DATE WILL BE CHARGED AN ADDITIONAL 25%

PLEASE NOTE: 8:00 AM is the only guaranteed starting time. All the other orders will be filled as labor is available. **All labor must be signed in/out at the Service Desk.** Exhibitors not checked in by their requested starting times are subject to a 1 hour minimum charge per man ordered, unless we received written cancellation 24 hours prior to starting time.

Please indicate the type of labor requested:

 PLAN A - EXHIBITOR'S SUPERVISION - All work performed must be under the supervision of the Exhibitor.

	No. Men	Date	Time	Approx. Hours
Set-up				
Dismantle				

 PLAN B - VISTA CONVENTION SERVICES SUPERVISION - Hourly rate plus 35% Supervision Charge/Minimum \$44.10

Name of Carrier _____ # Crates _____ Cartons _____ Skids _____

Shipped to: Warehouse Showsite Display Includes Carpet Vista's Rental Carpet

SET-UP DIAGRAMS MUST BE INCLUDED WITH LABOR ORDER PLAN B: VISTA SUPERVISION

After Dismantle Return Display To (Shipping Address): _____

_____ **VIA:** _____

Vista shall not be responsible for damage, loss, or theft of display installed and/or dismantled under our Supervision. Vista shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booths for reloading after the show.

PAYMENT POLICY: CREDIT CARD INFORMATION MUST BE ON FILE FOR SET-UP & DISMANTLE LABOR ORDERS

Company Name _____		Booth _____	
Street Address _____		Phone # _____	
City _____	State _____	Zip _____	Fax# _____
Ordered by (Print or Type) _____		E-Mail _____	
Signature _____		Title _____	
CREDIT CARD: <input type="checkbox"/> M/C <input type="checkbox"/> VISA <input type="checkbox"/> AMEX		ACCOUNT NUMBER: _____	
CARDHOLDERS SIGNATURE: _____		CARDHOLDERS NAME: _____	

E-MAIL OR FAX TO VISTA CONVENTION SERVICES SOUTH

		UNION JURISDICTIONS
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	

Union Jurisdictions

Exhibit Labor Jurisdictions

Union exhibit labor claims jurisdiction for the installing, dismantling, and cleaning of prefabricated exhibits and displays when this work is done by persons other than fulltime company personnel. Labor may be employed by completion of labor forms enclosed in the exhibitor kit. They are not required to put your products on display, to open cartons containing your products, nor to perform testing, maintenance, or repairs on your products. If, however, you hire any laborer to assist you, it should be through the Official Contractor.

Freight Handling Jurisdiction

Vista Convention Services South has the responsibility of receiving and handling all exhibits material and empty crates for a fee as published on the enclosed Material Handling page. It is their responsibility to manage docks and schedule vehicles for the smooth and efficient move in and move out of the exhibition. Vista Convention Services South will not be responsible, however, for any materials, they do not handle. Vista Convention Services South will have complete control of the loading dock at all times. If you wish to unload or load you must report to the Vista Convention Services South Service Desk. Do not proceed to the docks until told to do so.

Vehicle must not be left to unattended at the loading areas. Any unattended vehicles will be towed away at owner's expense.

The Fire Marshal absolutely prohibits the storage of empty containers in the exhibit hall. Arrangements are available with Vista Convention Services South to store empty crates. Please refer to the Material Handling and Shipping Information pages for more information.

Gratuities

Tipping is expressly prohibited. This includes such practices as giving money, merchandise, or other special consideration for services rendered. Do not give coffee breaks other than mid-morning and mid-afternoon, when the union has a paid break. Any attempt to solicit a gratuity by an employee for any service should be reported immediately to the Exhibit Manager and Vista Convention Services South.

In General

Craftsmen at all levels must be instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed only to Vista Convention Services South and/or the Exhibit Manager. Exhibitors are asked to refrain from voicing labor complaints directly to craft personnel. Any questions regarding contract labor should be directed to the Exhibit Manager or Vista Convention Services South.

		MATERIAL HANDLING SERVICES & RATES
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	DEADLINE DATE: WEDNESDAY, SEPTEMBER 26, 2018

Material Handling Services & Rates

Rates include all labor and equipment required to unload shipment, store up to 30 days in advance at the warehouse address, deliver to booth, handle empty containers to and from storage and remove shipment from booth for reloading onto outbound carriers. **Please note: 200lbs. minimum for this service.**

Per CWT (100 lbs.) <i>Minimum charge (200 lbs.)</i> Warehouse Rate \$65.60 Showsite Rate \$71.40	<u>Crated and/or Skidded Floor Load Shipments</u> These <u>round trip rates</u> apply to crated and/or floor load shipments that can be unloaded at the dock without additional handling (such as ground loading, side door loading, constricted space loading, designated piece loading or stacked shipments) required.
Per CWT (100 lbs.) <i>Minimum charge (200 lbs.)</i> Warehouse Rate \$97.30 Showsite Rate \$103.10	<u>Uncrated, Unskidded, Wrapped Shipments and Crated Shipments Requiring Special Handling</u> These <u>round trip rates</u> apply to uncrated, unskidded or wrapped shipments. These rates also apply to shipments that are loaded and charged by cubic space and/or packed in such a manner to require additional handling (such as ground loading, side door loading, constricted space loading, designated piece loading or stacked shipments). FedEx and UPS are included in this category due to their delivery procedures and documentation.
Per CWT (100 lbs.) A 25% surcharge for each occurrence will apply in addition to the above rates.	<u>Overtime Rates</u> All rates quoted above are straight time rates. All freight received at the warehouse and/or showsite that must be moved in or out of the booth before 8:00AM or after 3:30PM on weekdays or all day Saturdays, Sundays or holidays will be charged in addition to the above rates
Per CWT (100 lbs.) <i>Minimum charge (200 lbs.)</i> A 25% surcharge for each occurrence will apply in addition to the above rates.	<u>Deliveries to Warehouse AFTER DEADLINE DATE</u> Shipments received at the warehouse after 3:30PM or after the deadline date of <u>Wednesday, September 26, 2018</u> will be charged in addition to the above rates.
*First Package \$44.10 ***Each additional package \$33.10	<u>Small Package Shipments</u> Cartons and envelopes received at show site without documentation will be delivered without guarantee of piece count or conditions at this rate. Maximum weight per shipment is 50 lbs.

		SHIPPING & MATERIAL HANDLING RECAP
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	DEADLINE DATE: WEDNESDAY, SEPTEMBER 26, 2018

Shipping and Material Handling Recap

For complete information and descriptions on shipping and material handling refer to: SHIPPING INFORMATION, SHIPPING INSTRUCTIONS AND MATERIAL HANDLING AND SERVICE RATES forms within this Exhibitor Service Manual.

Computation of Order: When recording weight, round up to the next 100 pounds.	
<u>Crated and/or Skidded Floor Load Shipments</u>	
Warehouse	
We will ship _____ lbs. @ \$65.60 per 100 lbs. (200 lb. minimum/\$131.20)	\$ _____
Showsite	
We will ship _____ lbs. @ \$71.40 per 100 lbs. (200 lb. minimum/\$142.80)	\$ _____
<u>Uncrated, Unskidded Wrapped Shipments and Crated Shipments requiring Special Handling</u>	
Warehouse	
We will ship _____ lbs. @ \$97.30 per 100 lbs. (200 lb. minimum/\$194.70)	\$ _____
Showsite	
We will ship _____ lbs. @ \$103.10 per 100 lbs. (200 lb. minimum/\$206.20)	\$ _____
<u>Overtime Rates</u>	
All rates quoted above are straight time rates. All freight received at the warehouse and/or showsite that must be moved in or out of the booth before 8:00AM or after 3:30PM on weekdays or all day on Saturdays, Sundays or Holidays will be charged a 25% surcharge for each occurrence in addition to the above rates.	
<u>Deliveries to Warehouse AFTER Deadline Date</u>	
Shipments received at the warehouse after 3:30PM or after the deadline date of Wednesday, September 26, 2018 will be charged 25% surcharge, for each occurrence, in addition to the above rates.	
Payment Enclosed	\$ _____

We understand that your calculation is only an estimate. Invoicing will be completed from the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. Adjustments must be paid at showsite. If you have any questions about material handling, please contact Vista Convention Services South, Exhibitor Service Department.

COMPANY NAME:	BOOTH #
----------------------	----------------

Mail, Fax or Email to Vista Convention Services South at VistaSouth@vistacs.com

 <p>PALM BEACH CONDO & HOA EXPO</p>		<p>SHIPPING INFORMATION</p>
<p>Palm Beach County Convention Center October 2, 2018</p>	<p>6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM</p>	

Shipping Information

What you should know:

- * As an exhibitor, you are responsible for providing your carrier with proper delivery and pickup information for your materials, both in advance and at showsite.
- * Please prepay all shipping charges. Vista Convention Services South cannot accept or be responsible for collect shipments. All shipments must be accompanied by a Bill-of-Lading. Shipments received without receipts, freight bills or specified unit counts (UPS, Federal Express, personal vehicles, etc.) will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Vista Convention Services South for such shipments. Shipments without certified weight documents will be estimated by Vista Convention Services South. This estimate will be binding on both parties and no adjustments will be made after the show closes.
- * **Do not ship uncrated materials to the warehouse! Loose, uncrated or unskidded materials will be accepted at showsite only. Uncrated shipments received at showsite are charged at higher handling rates than crated, skidded or otherwise self-contained shipments.**
- * Separate mixed van shipments between crated and uncrated. Clearly identify the weights of each on the Bill-of-Lading. Otherwise, Vista Convention Services South will invoice the entire load at the uncrated rate and will be unable to adjust the charges later.
- * Select your carrier carefully. Shipments received on vehicles that cannot be unloaded at the dock are considered "special handling" and are charged at higher rates.
- * All shipments for the show received either in advance or at showsite will be charged material handling by Vista Convention Services South. Refer to the *Material Handling Service and Rates Form*.
- * All material handling rates are roundtrip and are based on incoming weights only. Overtime charges may apply under some circumstances. Please refer to the *Material Handling Service and Rates Form*.
- * If granted permission for early move-in (off-target move-in) by show management and Vista Convention Services South, the exhibitor is required to use Vista Convention Services South labor for booth installation.

Material Handling includes:

- * Storing your booth in our warehouse for up to 30 days in advance of the show. (Advance shipments only)
- * Delivering materials to your booth at showsite.
- * Removing empty containers from your booth, storing them for the duration of the show, then returning them to your booth at close of the show.
- * Moving packed and labeled materials from your booth to the dock area at close of show and reloading them on designated vehicles based on information provided on your showsite Bill-of-Lading.

Material Handling does not include:

- * Labor and/or equipment for uncrating, unskidding, assembling, position, leveling, dismantling, recrating and reskidding machinery and/or equipment for exhibitors. Additional labor to accomplish these tasks may be ordered from the various labor order forms enclosed. Scheduling any carrier for pick up or delivery of your materials, if other than the official show carrier(s).

 PALM BEACH CONDO & HOA EXPO		SHIPPING INSTRUCTIONS (INBOUND)
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	

Inbound Shipping Instructions

Freight Handling Services:

Vista Convention Services South is prepared to receive your shipment either in advance at our local warehouse or directly at the exhibit site. You may ship via the carrier of your choice.

Rates are based on the incoming weight of shipments. **For rate information, see the MATERIAL HANDLING SERVICE AND RATES order form. Vista Convention Services South must have payment before forwarding freight.**

Shipping in Advance to the Warehouse:

All advance shipments to the warehouse should be addressed/labeled as follows:

**TO: PALM BEACH CONDO & HOA EXPO
(Exhibiting Company's Name & Booth Number)
C/O VISTA CONVENTION SERVICES SOUTH
6901 NW 26th AVENUE
MIAMI, FL 33147**

- **To trace your shipment, please contact the Customer Service Department at (305) 673-1123.**
- Shipments will be received beginning **Monday, September 3, 2018.**
- Shipments received after the deadline of **Wednesday, September 26, 2018** will be charged an additional 25% surcharge.
- Shipments received after **3:30PM** will be charged an **overtime rate.**
- Advance warehouse receiving hours are **Monday through Friday, 8:00AM to 3:30PM**
- Carriers checking in **after 3:30PM Monday through Friday** will not be guaranteed unloading.
- Warehouse shipments will not be received on weekends or holidays.

Shipping Directly to Showsite:

All direct shipments to showsite should be addressed/labeled as follows:

**TO: PALM BEACH CONDO & HOA EXPO
(Exhibiting Company's Name & Booth Number)
C/O VISTA CONVENTION SERVICES SOUTH
PALM BEACH COUNTY CONVENTION CENTER
650 OKEECHOBEE BLVD
WEST PALM BEACH, FL 33401**

**Show site shipments will be received beginning 9:00am-2:00pm on Monday, October 1, 2018.
SHIPMENTS ARRIVING AT SHOWSITE PRIOR TO THIS DATE AND TIME MAY BE REFUSED BY THE VENUE
AND/OR CHARGED AN ADDITIONAL FEE.**

 PALM BEACH CONDO & HOA EXPO		SHIPPING INSTRUCTIONS (OUTBOUND)
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	

Outbound Shipping Instructions

Shipping Outbound from Showsite

- All outbound shipments must be accompanied by an official show Bill-of-Lading.
- You may obtain show bills of lading after reviewing your invoice at showsite.
- When shipping to separate destinations, a separate Bill-of-Lading is required for each destination.
- All outbound shipments should be addressed/labeled as follows:

FROM: (Your Company Name)
BOOTH #:
SHOW NAME: PALM BEACH CONDO & HOA EXPO
LOCATION: PALM BEACH COUNTY CONVENTION CENTER

TO: (Shipping Address)

- Once your shipment is packed and labeled, return your show Bill-of-Lading to the Vista Convention Services South Service Desk.
- All Bill-of-Ladings must be turned in no later than **4:00pm on Tuesday, October 2, 2018.**

DO NOT LEAVE BILLS OF LADING IN YOUR BOOTH!

- Failure to turn in your show bill of lading by the designated deadline may result in additional overtime charges and/or the rerouting of your materials.
- Be sure to confirm pickup day(s) and time(s) with your selected carrier. All outside carriers (carriers other than **UPS Tradeshow Freight Services**) must be checked in no later than **4:00pm on Tuesday, October 2, 2018.**

 PALM BEACH CONDO & HOA EXPO		LIMITS OF LIABILITY FOR MATERIAL HANDLING
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	

Limits of Liability for Material Handling

- * Vista Convention Services South shall not be responsible for damage to uncrated materials, material improperly packed, or concealed damage.
- * Vista Convention Services South shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.
- * Vista Convention Services South shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the show. Bill of lading covering outgoing shipments, which are furnished by Vista Convention Services to exhibitor, will be checked at time of actual pick up from booth and corrections made where discrepancies occur.
- * Vista Convention Services South shall not be responsible for any loss, damage, or delay due to fire, Acts of God, strikes, lockouts or work stoppages of any kind or to any causes beyond its control.
- * Vista Convention Services South's liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event, Vista Convention Services South's maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment; whichever is less.
- * Vista Convention Services South shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.
- * The consignment or delivery of a shipment to Vista Convention Services South by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.
- * Rates are based on incoming weight only. All weights are rounded off to the next 100 weight. Each shipment received is considered separately. Freight handling charges are the responsibility of the exhibitor.
- * Exhibitors are urged to carry all-risk floater insurance covering their materials against damage, loss, and all other hazards from the time shipment is made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost.
- * Empty container labels will be available at the Service Desk. Affixing the labels is the sole responsibility of the exhibitor or his representative. Vista South assumes no responsibility for removal of containers with old Empty labels, mislabeled, or valuables stored inside containers while containers are in storage.
- * Outbound shipping labels and bills of lading will be available at the Service Desk. Exhibitor or his/her representative must pack and label their exhibit material and turn in bill of lading for each shipment at the Service Desk before leaving the show. Vista will route all shipments unless a designated carrier has been assigned. If the designated carrier fails to pick up by the removal date of the show, Vista South reserves the right to route exhibit material by an alternate carrier. As a result of re-routing or handling no liability will be assumed by Vista South.

 <p>PALM BEACH CONDO & HOA EXPO</p>		<p>IMPORTANT FREIGHT INFORMATION</p>
<p>Palm Beach County Convention Center October 2, 2018</p>	<p>6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM</p>	

Important Freight Information

Definition of Special Handling:

“Shipments that are loaded in such a manner as to require additional labor to unload, sort, and deliver.”

Vista Convention Services South uses the following definitions in assessing Special Handling surcharges for material handling:

- ⇒ **Ground Load/Unload** - Vehicles that are not dock height preventing the use of loading docks, such as U-Hauls, flat bed trailers, double drops, etc. Situations where dock utilization is not possible will result in a Special Handling assessment.
- ⇒ **Side Door Load/Unload** - Shipments that cannot be accessed from the rear of the trailer.
- ⇒ **Constricted Space Load/Unload** - Trailers loaded "high and tight", shipments that are loaded in such a manner as to not be readily available (freight down one side of a trailer that must be bypassed to reach targeted freight).
- ⇒ **Designated Piece Load** - Driver with tape measure who requires loading crew to bring multiple pieces of freight to rear of trailer to select next piece; having to unload and reload to fit, etc.
- ⇒ **Stacked Shipments** - Shipments loaded in such a manner as to require items to be removed to ground level for delivery to booth. Loose items stacked on top of crates and/or pallets constitute special handling.
- ⇒ **Mixed Shipments** - Multiple shipments delivered together without shipment integrity; pieces for separate shipments that are loaded mixed throughout the delivery vehicle, such as UPS, FedEx, DHL, USPS.
- ⇒ **Improper delivery receipts** - Shipments that arrive without individual bills of lading, such as UPS, FedEx, DHL and USPS.

		MATERIAL HANDLING SPECIAL SERVICES
Palm Beach County Convention Center October 2, 2018	6901 NW 26TH AVE. MIAMI, FL 33147 PHONE: (305) 673-1123 FAX: (305) 673-8713 WWW.VISTACS.COM	

Material Handling Special Services

Empty Storage

Those exhibitors who elect to **hand-carry in one trip** items into the exhibit hall without the assistance of Vista Convention Services South may acquire on-site storage for empty containers based on the following rates: \$22.10 per carton and \$33.10 per fiber case. This service includes removing empties from your booth, storing them during the show and returning them to your booth after show closing. Please refer to the union regulations included in this manual.

Mobile Unit Spotting

Exhibitors authorized by show management to bring a motorized vehicle into the exhibit hall will be required to hire Vista Convention Services South supervision services at the rate of \$303.20 round-trip per mobile unit. A representative from Vista Convention Services South will escort each vehicle into and out of the exhibit facility to provide safe access and minimize liabilities.

Shipments Returned to Warehouse

At the close of show, for re-forwarding or storage, there will be an additional charge for shipments returned to our warehouse. The initial and minimum fee is \$55.10 up to the first 100 lbs. For shipments over 100 lbs, a fee of \$33.10 per cwt. on straight time and \$38.60 per cwt. on overtime will apply. Warehouse storage space is limited. Please call our Customer Service Department at (305) 673-1123 to confirm availability prior to show.

Special Rates and Services

Steel banding is available at \$1.20 per linear foot, plus one-half hour minimum labor.

Shrink Wrap Skid: \$63.00 per skid, labor included

Clear Tape: \$10.50 per roll

Double Face Tape: \$31.50 per roll

UPS & FEDEX Shipments

A fee of \$82.70 will apply for all UPS & FedEx shipments going back to Vista Convention Services South Warehouse.

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME) (BOOTH #)

PALM BEACH CONDO & HOA EXPO
C/O VISTA CONVENTION SERVICES SOUTH
6901 NW 26TH AVE
MIAMI, FL 33147

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME) (BOOTH #)

PALM BEACH CONDO & HOA EXPO
C/O VISTA CONVENTION SERVICES SOUTH
6901 NW 26TH AVE
MIAMI, FL 33147

FOR ADVANCE SHIPMENTS ONLY

DELIVER NO LATER THAN **WEDNESDAY, SEPTEMBER 26, 2018.**
RECEIVING 8:00AM - 3:30PM, MONDAY - FRIDAY, CHECK IN BY **3:00PM**

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME) (BOOTH #)

PALM BEACH CONDO & HOA EXPO
C/O VISTA CONVENTION SERVICES SOUTH
6901 NW 26TH AVE
MIAMI, FL 33147

ADVANCE WAREHOUSE SHIPMENTS ONLY

FROM: _____

TO: _____

(EXHIBITOR NAME) (BOOTH #)

PALM BEACH CONDO & HOA EXPO
C/O VISTA CONVENTION SERVICES SOUTH
6901 NW 26TH AVE
MIAMI, FL 33147

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

PALM BEACH CONDO & HOA EXPO
C/O VISTA CONVENTION SERVICES SOUTH
PALM BEACH COUNTY CONVENTION CENTER
650 OKEECHOBEE BLVD
WEST PALM BEACH, FL 33401

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

PALM BEACH CONDO & HOA EXPO
C/O VISTA CONVENTION SERVICES SOUTH
PALM BEACH COUNTY CONVENTION CENTER
650 OKEECHOBEE BLVD
WEST PALM BEACH, FL 33401

FOR ON-SITE DIRECT SHIPMENTS ONLY

Show site shipments will be received beginning [9:00am-2:00pm on Monday, October 1, 2018.](#)

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

PALM BEACH CONDO & HOA EXPO
C/O VISTA CONVENTION SERVICES SOUTH
PALM BEACH COUNTY CONVENTION CENTER
650 OKEECHOBEE BLVD
WEST PALM BEACH, FL 33401

ON-SITE DIRECT SHIPMENTS ONLY

FROM: _____

TO: _____ (EXHIBITOR NAME) _____ (BOOTH #)

PALM BEACH CONDO & HOA EXPO
C/O VISTA CONVENTION SERVICES SOUTH
PALM BEACH COUNTY CONVENTION CENTER
650 OKEECHOBEE BLVD
WEST PALM BEACH, FL 33401



THE BEST OF EVERYTHING FOR EVERY EVENT™

Electric

Return Form To:
650 Okeechobee Blvd.
West Palm Beach, FL. 33401
Attn: Exhibitor Services

Phone: 561-366-3009
Fax: 561-366-3024

To receive advance rate, orders and full payment must be postmarked 14 days prior to the first scheduled show date.

Event Name:				Booth #			
Exhibiting Company:			Dates - From:		To:		
Address:				Ordered By:			
City:	State:	Zip Code:	E-Mail:				
Phone:		Cell:	Fax:				
				Quantity	14 Day Advance Rate	Show Rate	Total
120 Volts (Standard Electric)							
500-1000 Watts (10 Amps)					\$89.00	\$119.00	\$
1001-2000 Watts (20 Amps)					\$129.00	\$169.00	\$
208 Volts Single [1] Phase (Basic Installation/Removal Labor Included *)							
20 Amps					\$269.00	\$329.00	\$
30 Amps					\$329.00	\$409.00	\$
60 Amps					\$479.00	\$599.00	\$
100 Amps					\$649.00	\$819.00	\$
208 Volts Three [3] Phase (Basic Installation/Removal Labor Included *)							
20 Amps					\$299.00	\$369.00	\$
30 Amps					\$419.00	\$519.00	\$
60 Amps					\$649.00	\$829.00	\$
100 Amps					\$769.00	\$1,269.00	\$
Electrical Accessories (Remain the property of PBCCC)							
3-Wire Ground 25 ft. extension cord					\$25.00		\$
Power Strip 6 outlet					\$20.00		\$
Cube Tap - 3-way Connector					\$5.00		\$
Labor:							
* Additional Special Placement Labor - per hour					\$70.00	\$70.00	\$
						SUB TOTAL	\$
						SALES TAX 6%	\$
						TOTAL	\$
Special Instructions:							

Prices listed are for the entire show.

By signing and returning this form, customer agrees to all terms and conditions printed on this form and related documents. The PBCCC reserves the right to correct orders that have been figured incorrectly. Tax rates are subject to change without notice.

Signature _____

Date _____

Check: Payable to: Palm Beach County Convention Center	
_____ Visa _____	_____ MasterCard _____ American Express _____
Account No: _____	_____ / _____ / _____ Exp. Date Verification Code
Cardholder Name (Please Print)	
**Authorized Signature:	
Credit Card Billing Address:	
City/State/Zip:	

Rev.02/11

**** I ALSO AUTHORIZE CHARGING ANY UNPAID BALANCES TO MY CREDIT CARD.**

*** SEE REVERSE SIDE FOR PAYMENT, TERMS AND CONDITIONS**

Palm Beach County Convention Center Electrical Services Terms and Conditions:

Payment:

PBCCC must receive payment in full with your order at least fourteen (14) days prior to the first scheduled show date. Orders received less than fourteen (14) days in advance or without full payment will not receive advance rates, regardless of date of receipt from Show Management. Unpaid orders will not be installed.

We accept checks, Visa, MasterCard, and American Express.

Any additions or changes to your order, advance or on-site, will require full payment before installation.

Any additional charges for damaged or missing equipment will be billed after the end of the event.

Rates and Labor Charges:

- a. These rates only cover bringing service to your booth in the most convenient manner.
- b. Rates do not include connecting equipment to provided services.
- c. Special placement or relocation of service will require a labor charge.
Contact Exhibitor Services, at top of Order Form, to order special placement of service.
- d. Late or On-Site Orders: - We cannot guarantee service will be operable by the opening of the show. Installation during show hours may require Show Management approval. No discounts will be given.
- e. All prices are based on current rates and are subject to change without notice.

Install / Disconnect and Use of Service

- a. Orders paid in full will be processed and installation completed in order of receipt whenever possible. Earliest orders usually receive highest priority.
- b. Our Electric Service is 120 volt A.C. one phase 60 cycle or 208 volt one phase and 208 volt three phase 60 cycle. We have limited 277/480 volt three phase service available. Contact Exhibitor Services, via the information at the top of the order form, to inquire about service availability and price quotation.
- c. All equipment provided will remain the property of Palm Beach County Convention Center and shall be disconnected / removed by our staff only. House electricians are authorized to cut floor coverings to permit installation of service unless otherwise directed. Standard wall, column and permanent building electrical outlets are not part of booth service and are not to be used by exhibitors. The Exhibitor is responsible for replacement, repair costs and damages to equipment during rental period. The rental period is from installation through removal.
- d. Your equipment must be tagged with complete information about type and/or amount of voltage, amperage, phase, frequency, horsepower, etc. Any exposed non-current carrying metal parts of your equipment, which are liable to be energized, must be grounded.
- e. Connections – all 120 volt cords must be 3 wire, grounded type. Use of open clip sockets, latex or lamp cord wire or non-UL or NEMA approved connections are prohibited. Equipment requiring company staff for assembly, servicing, prep work and operation may be executed without house electricians. However, all equipment, regardless of the power source, must comply with Federal, State and Local Safety codes.

Contact Exhibitor Services via the information found at the top of this order form to inquire about availability of specialized services and price quotation.

CANCELLATION POLICY:

- a. If cancelled before installation and more than six [6] days prior to 1st Show Date = 90% REFUND.
- b. If cancelled before installation, but six [6] days or less prior to the 1st Show Date = 50% REFUND.
- c. If cancelled after the service has been installed = NO REFUND.

NOTICE: We cannot accept responsibility for voltage fluctuation or temporary power failure due to conditions beyond our control. For your protection, we advise you to install a surge protector on your computers and any sensitive equipment. We will not be responsible for damage or loss to any equipment or injury to any person caused by unauthorized installation or connection to service by persons other than by PBCCC electricians.

Rev. 02/11

Booth No. _____

Event: _____

Dates: _____

Exhibiting Company Name: _____ Street Address: _____ City, State, Zip: _____

Ordered by: _____ Telephone #: _____

On site contact: _____ Fax #: _____

E-Mail Address: _____ Cell phone #: _____

ORDERING: To order audio-visual equipment for your booth, please fill out this form 14 days prior to start of show. Send or FAX a copy with your payment information to the Palm Beach County Convention Center at the above address/ FAX number, attn: Exhibit Service Desk Manager

PRICES: Prices listed are **daily rates** and must be multiplied by the number of days used. Advance rates are available only on orders received 14 days in advance of the show. Show rates apply to all other orders. Equipment is subject to availability on any orders within 14 days.

DELIVERY: Your on-site contact must be present to sign for receipt of your order. You are responsible for security of equipment.

Description	QTY	Advance Rate	Show Rate	x no. of days	Total
Personal Computers / Laptops					
Desktop Computer		\$375.00	\$425.00		
Laptop w/DVD drive		\$450.00	\$500.00		
Monitors / Display					
20" LCD Monitor Monitor w/ desk stand		\$195.00	\$225.00		
40" LCD Monitor with Floor Stand		\$400.00	\$525.00		
55" LCD Monitor with Floor Stand		\$750.00	\$875.00		
Data / Video Projection / Screens					
LCD Projector 3000 Lumen		\$525.00	\$625.00		
6'or 8' Tripod Screen with Black Skirt		\$45.00	\$50.00		
DVD Player w/ auto repeat		\$75.00	\$99.00		
6 X 8 FF Screen w/dress kit		\$150.00	\$175.00		
9 X 12 FF Screen w/dress kit		\$195.00	\$215.00		
Audio Equipment					
Wireless Hand-Held or Lav. Microphone		\$135.00	\$195.00		
Powered Speaker		\$125.00	\$175.00		
Accessory Equipment					
Display Easel		\$10.00	\$15.00		
Carts: 34"; 42"; 54"		\$20.00	\$24.00		
Flip Chart		\$35.00	\$50.00		
Miscellaneous					
FAX MACHINE (one time charge for show)		\$225.00	\$250.00		

Audio Visual



Cardholder Name (print): _____

Card Number: _____ Exp Date: _____

Card Billing Address: _____

Phone Number: _____

Authorized Signature: _____ Date: _____

Equipment Total		
6% Sales Tax		
communications tax of 14.89%		(on fax only)
Install Fee 20% or Max \$59.00		
TOTAL AMOUNT DUE		

Note: taxes subject to change without notice



Data & Telecom Services

Return Form To:
 650 Okeechobee Blvd.
 West Palm Beach, FL. 33401
 Attn: Exhibitor Services

Phone: 561-366-3009
 Fax: 561-366-3024

To receive advance rate, orders and full payment must be postmarked 14 days prior to the first scheduled show date.

Event Name:			Booth #		
Exhibiting Company:			Dates - From:		To:
Address:			Ordered By:		
City:	State:	Zip Code:	E-Mail:		
Phone:	Cell:	Fax:			

Wi-Fi Internet Service Provided Complimentary By: The Palm Beach County Convention Center

Service Descriptions:	Quantity	14 Day Advance	Show Rate	Total
Hard-Wired High-Speed Internet Service:				
Daily Rate - Per Connection		\$99.00	\$130.00	\$
Run of Show - Per Connection - up to 14 days		\$300.00	\$390.00	\$
Each Additional Connection - Run of Show, to 14 days		\$200.00	\$260.00	\$
Other Data Services:				
1 Block of 16 IP Addresses at 1 location		\$385.00	\$499.00	\$
ISDN/T-1 Extension Service from YOUR Carrier to booth		\$500.00	30 Day Notice Only	\$
Data Equipment Rentals:				
16 Port Ethernet Switch		100.00 x 6% = 106.50	130.00 x 6% = 137.80	\$
Ethernet Patch Cable		10.00 x 6% = 10.65	15.00 x 6% = 15.90	\$

Analog Telephone Services [Dial 9 - Direct Dial Capable]:				
Analog Package, which includes: 1 Phone Line & 1 Phone Set		\$190.00 + \$27.72 CST Tax = \$217.72	\$260.00 + \$37.93 CST Tax = \$297.93	\$
Analog Telephone Line Only		\$185.00 + \$26.99 CST Tax = \$211.99	\$240.00 + \$35.02 CST Tax = \$275.02	\$
Automatic Outside Line No Need to Dial 9		\$15.00 + \$2.19 CST Tax = \$17.19	\$20.00 + \$2.92 CST Tax = \$22.92	\$

Digital Phone Services [Dial 9 - Direct Dial Capable]:				
Digital Package, which includes 1 phone line w/multifeature speaker phone		\$250.00 + \$36.25 CST Tax = \$286.25	\$325.00 + \$47.13 CST Tax = \$372.13	\$
Hunt / Rollover Feature with Basic Digital Service		\$30.00 + \$4.38 CST Tax = \$34.38	\$39.00 + \$5.69 CST Tax = \$44.69	\$
Voice Mail (Per Mailbox)		\$25.00 + \$3.65 CST Tax = \$28.65	\$32.00 + \$4.67 CST Tax = \$36.67	\$

Long Distance Rates per Minute: (All Long Distance charges will be assigned to credit card on file.)

N. America -\$1.00 + 14.59% CST Tax; Directory Asst.-\$2.00 + 14.59% CST Tax; Int'l. Dialing \$3.00 + 14.59% CST Tax

Do You Require International Dialing?: Yes No

Labor: IT Techs are available for Customer Support at \$80.00 per hour, 1/2 hour min.	hr/hrs.	\$
TOTAL		\$

By signing and returning this form, customer agrees to all terms and conditions printed on this form and related documents. The PBCCC reserves the right to correct orders that have been figured incorrectly. Tax rates are subject to change without notice.

Signature: _____ **Date:** _____

Check: Payable to: Palm Beach County Convention Center Visa _____ MasterCard _____ American Express _____ / / Enter Account Number Above _____ Exp Date _____ Verification Code _____ Cardholder Name (Please Print): _____ Authorized Signature*: _____ Credit Card Billing Address: _____ City/State/Zip: _____	PBCCC Use Only ! Amount Paid: _____ Balance Due: _____ FOP: _____ Date Received: _____ Initials: _____ Notes: _____
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*** I ALSO AUTHORIZE CHARGING ANY UNPAID BALANCES TO MY CREDIT CARD.
 SEE REVERSE SIDE FOR PAYMENT, TERMS AND CONDITIONS**



UPS FreightSM Trade Show Services

Simplified shipping solutions

Inbound to the show

- Contact with a trade show specialist provides the right solution for moving your exhibit to and from the show—well before it begins.
- Advance warehousing streamlines the shipping process prior to shows and ensures priority delivery to the show floor.
- Round-the-clock tracking capabilities give you real-time information on exhibit materials and your booth.

Outbound from the show

- On-site UPS representatives advise on freight and package transportation options.
- Our full range of freight and package services includes ground or air service, as well as guaranteed[®] and time-definite urgent services.
- Coordinated package and freight pickups at the show help get you to the airport on time.

Contact Trade Show Services at 800.988.9889 or via email at tradeshow@upsfreight.com.



A complete range of services from the carrier you know and trust

Freight services:

- Ground freight
- Air freight
- Urgent

Package services:

- Ground
- Air
- International

UPS FreightSM Trade Show Services

Dedicated trade show experts available at 800.988.9889 or via email at tradeshow@upsfreight.com

Full range of services

Urgent

- Time-specific delivery by air or ground
- Expedited air and ground to and from shows

Standard

- Intact and on-time delivery from coast to coast or within the same city (two to five days, standard time)

Package

- On-site coordination of package and freight shipping

Tips for smoother trade show shipping

- Remove all old shipping labels and affix new shipping labels.
- Take advantage of our advance warehouse capabilities to eliminate tight delivery windows.
- Include deliver-by date on bill of lading for advance warehouse shipments.
- Include target (move-in) date on bill of lading if shipping directly to show site.
- Include booth number and phone number on bill of lading and on freight and package labels.

* In the event that UPS Freight fails to deliver the shipment by the agreed time and date, freight charges will be canceled. UPS Freight is not liable for any consequential damages arising from failure to deliver as agreed. See UPS Freight's Tariff and Terms and Conditions at hl.upsfreight.com and any other applicable contract, as other restrictions may apply.

Online resources

- 24/7 shipment tracking provides real-time visibility
- Electronic bills of lading streamline shipment processing

Visit us at:

upsfreight.com/tradeshow
or call 800.988.9889

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Multimodal capabilities



Accent

TRADESHOW & EVENT FURNISHINGS

CUSTOM FURNITURE



Accent on Service...
Accent on Excellence

www.GetAccent.com

CORDOBA... BLACK LEATHER



CM-1 Cordoba Sofa - Black Leather



CM-2 Cordoba Loveseat - Black Leather



CM-3 Cordoba Chair - Black Leather

CM-1 Sofa - Black Leather
80"L x 31"D x 33"H

CM-2 Loveseat - Black Leather
56"L x 31"D x 33"H

CM-3 Chair - Black Leather
33"L x 31"D x 33"H



CHARGED!



CONCORD... WHITE LEATHER



C-4 Concord Sofa - White Leather



 C-4C Concord Sofa w/ Charging Console - White Leather



C-5 Concord Loveseat
White Leather



 C-5C Concord Loveseat w/ Charging Console
White Leather



C-6 Concord Chair
White Leather

C-4 Sofa - White Leather 79.5"L x 32"D x 34.5"H	C-5 Loveseat - White Leather 56"L x 32"D x 34.5"H	C-6 Chair - White Leather 33"L x 32"D x 34.5"H
C-4C Sofa - White Leather w/ Charging Console 87"L x 32"D x 34.5"H	C-5C Loveseat - White Leather w/ Charging Console 63.5"L x 32"D x 34.5"H	



CONCORD



CONTEMPO...WHITE OR BLACK LEATHER



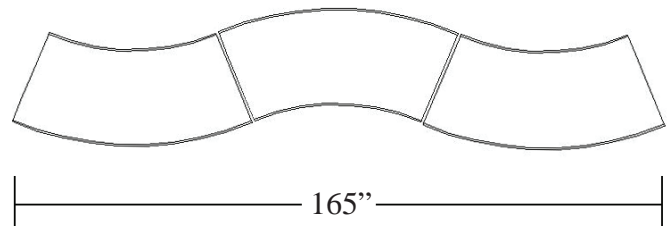
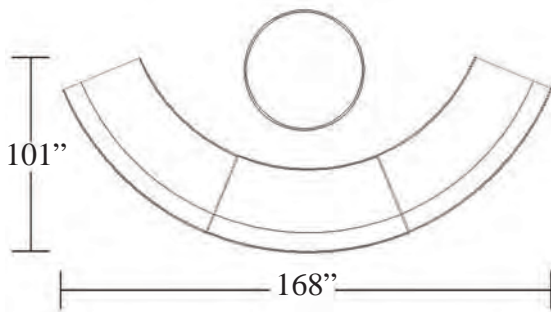
- I-1 Contempo Curve Sofa
White Leather
- I-4 Contempo Curve Sofa
Black Leather



- I-2 Contempo Curve Bench
White Leather
- I-5 Contempo Curve Bench
Black Leather



- I-3 Contempo Round Ottoman
White Leather
- I-6 Contempo Round Ottoman
Black Leather



I-1 Curve Sofa - White Leather
71"L x 34"D x 30"H

I-4 Curve Sofa - Black Leather
71"L x 34"D x 30"H

I-2 Curve Bench - White Leather
71"L x 34"D x 17"H

I-5 Curve Bench - Black Leather
71"L x 34"D x 17"H

I-3 Round Ottoman - White Leather
40"L x 40"D x 17"H

I-6 Round Ottoman - Black Leather
40"L x 40"D x 17"H

LAREDO... BLACK LEATHER



C-1 Laredo Sofa - Black Leather



C-2 Laredo Loveseat - Black Leather



C-3 Laredo Chair - Black Leather

SOUTH BEACH... WHITE OR RED LEATHER



E-1 South Beach Sofa - White Leather
 E-4 South Beach Sofa - Red Leather



E-2 South Beach Chair White Leather
 E-5 South Beach Chair Red Leather



E-3 South Beach Bench White Leather
 E-6 South Beach Bench Red Leather

C-1 Sofa - Black Leather
 77"L x 34"D x 32"H

C-2 Loveseat - Black Leather
 54"L x 34"D x 32"H

C-3 Chair - Black Leather
 32"L x 34"D x 32"H

E-1 Sofa - White Leather
 85"L x 34"D x 32"H

E-2 Chair - White Leather
 53"L x 34"D x 32"H

E-3 Bench - White Leather
 53"L x 27"D x 16"H

E-4 Sofa - Red Leather
 77"L x 34"D x 32"H

E-5 Chair - Red Leather
 53"L x 34"D x 32"H

E-6 Bench - Red Leather
 53"L x 27"D x 16"H



MELROSE... RED SUEDE



G-1 Melrose Sofa - Red Suede



G-2 Melrose Chair - Red Suede



G-3 Melrose Bench - Red Suede

G-1 Sofa - Red Suede
78"L x 41"D x 30"H

G-2 Chair - Red Suede
40"L x 36"D x 30"H

G-3 Bench - Red Suede
61"L x 21"D x 17"H



MODERN... WHITE LEATHER & CHROME

H-5 Modern Sofa
White Leather
72"L x 31"D x 26"H

H-6 Modern Chair
White Leather
35"L x 32"D x 27"H



H-5 Modern Sofa - White Leather



H-6 Modern Chair - White Leather

I-10 Da Vinci Sofa
White Leather
74"L x 35"D x 36"H
Flat (74"L x 48"D x 18"H)



I-10 Da Vinci Sofa - White Leather



Sofa Folds into Flat Bench

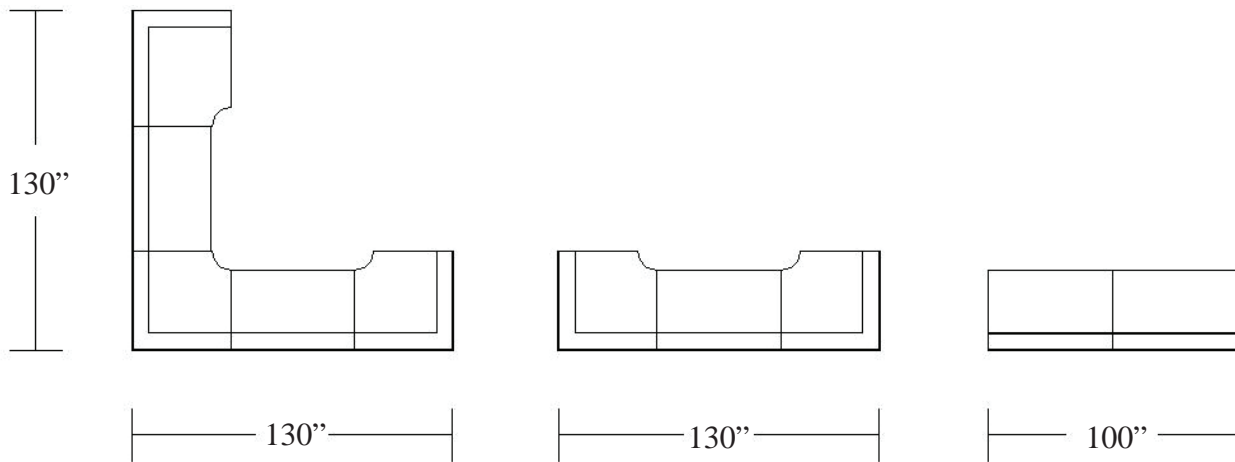


MONTE CARLO...WHITE OR BLACK LEATHER



- H-1 Monte Carlo Loveseat
Black Leather
- H-3 Monte Carlo Loveseat
White Leather

- H-2 Monte Carlo Corner
Black Leather
- H-4 Monte Carlo Corner
White Leather



H-1 Loveseat - Black Leather
50"L x 38"D x 29"H

H-2 Corner - Black Leather
40"L x 40"D x 29"H

H-3 Loveseat - White Leather
50"L x 38"D x 29"H

H-4 Corner - White Leather
40"L x 40"D x 29"H



UPTOWN... BLACK SUEDE



A-1 Uptown Sofa - Black Suede



A-2 Uptown Loveseat - Black Suede



A-3 Uptown Chair - Black Suede



A-4 Uptown Bench - Black Suede

A-1 Sofa - Black Suede
83"L x 32"D x 32"H

A-2 Loveseat - Black Suede
59"L x 32"D x 32"H

A-3 Chair - Black Suede
39"L x 32"D x 32"H

A-4 Bench - Black Suede
61"L x 20"D x 17"H



NEWPORT... TAN SUEDE



B-1 Newport Sofa - Tan Suede



B-2 Newport Loveseat - Tan Suede



B-3 Newport Chair - Tan Suede

B-1 Sofa - Tan Suede
79"L x 34"D x 32"H

B-2 Loveseat - Tan Suede
54"L x 34"D x 32"H

B-3 Chair - Tan Suede
32"L x 34"D x 32"H



ACCENT CHAIRS...

F-7 Stage Chair
Black Leather
27"L x 23"D x 35"H

F-8 Stage Chair
Burgundy Leather
27"L x 23"D x 35"H

F-9 Stage Chair
White Leather
27"L x 23"D x 35"H



F-7



F-8



F-9

I-9 Glove Chair - White Leather
30"L x 30"D x 32"H

E-18 Aspen Chair
White Leather
30.5"L x 28"D x 30"H



I-9



E-18



F-1



F-3



F-5



F-2



F-4



F-6

F-1 Barcelona Chair - Red Leather
31"L x 35"D x 33"H

F-2 Barcelona Ottoman - Red Leather
24"L x 24"D x 17"H

F-3 Barcelona Chair - White Leather
31"L x 35"D x 33"H

F-4 Barcelona Ottoman - White Leather
24"L x 24"D x 17"H

F-5 Barcelona Chair - Black Leather
31"L x 35"D x 33"H

F-6 Barcelona Ottoman - Black Leather
24"L x 24"D x 17"H



CHARGED!

**Electric Required for following CHARGED products*



E-14C



E-15C



M-5J



I-1C



P-13C

E-14C Tall Pub Table - White Charged
60"L x 25"D x 42"H

E-15C Short Pub Table - White Charged
60"L x 25"D x 30"H

ADD LIGHTING
*E-UL Under Lighting Add-on
*Available on E-8C, E-14C, and E-15C

M-5J Bar Table - White/Chrome Charged
30"Dia x 42"H

I-1C Contempo Curve Sofa
White Leather - Charged
71"L x 34"D x 30"H

P-13C White Laminant
Conference Table - Charged
53"L x 33"D x 29"H



CHARGED!

**Electric Required for following CHARGED products*



E-11 Charged Sofa
White Leather



E-12 Charged Loveseat
White Leather



E-13 Charged Chair
White Leather



E-11 Sofa - White Leather - Charged
72"L x 31"D x 32"H

E-12 Loveseat - White Leather - Charged
55"L x 31"D x 32"H

E-13 Chair - White Leather - Charged
33"L x 31"D x 32"H



E-10C

White Cube End Table - Charged
(Multi Device Charging Cable)



D-6C

Black Cube End Table - Charged
(Multi Device Charging Cable)



E-8C

E-10C End Table - White Cube - Charged
20"L x 20"D x 20"H

D-6C End Table - Black Cube - Charged
24"L x 24"D x 20"H

E-8C Cocktail - White Rectangle - Charged
47"L x 23"D x 16"H

OCCASIONAL TABLES...



I-7



I-8



A-10



A-11



B-4



B-5



D-4



D-5



D-6

** Also Available Charged (D-6C)*

I-7 Cocktail - Chrome / Glass
45"L x 32"D x 18"H

A-10 Cocktail - Black / Glass
48"L x 24"D x 17"H

B-4 Cocktail - Natural
48"L x 24"D x 17"H

D-4 Cocktail - Black Square
30"L x 30"D x 16"H

I-8 End Table - Chrome / Glass
21"Dia x 21"H

A-11 End Table - Black / Glass
21"L x 21"D x 21"H

B-5 End Table - Natural
24"Dia x 21"H

D-5 Cocktail - Black Cylinder
30"Dia x 15"H

D-6 End Table - Black Cube
24"L x 24"D x 20"H



OCCASIONAL TABLES...



E-7



E-8

** Also Available Charged (E-8C)*



E-9



E-10

** Also Available Charged (E-10C)*



E-19



CM-4



CM-5



CM-6



CM-7

E-7 Cocktail - White Square
31"L x 31"D x 15"H

E-8 Cocktail - White Rectangle
47"L x 23"D x 16"H

E-9 End Table - White Square
20"L x 20"D x 19"H

E-10 End Table - White Cube
20"L x 20"D x 20"H

E-19 Side Table - White
10"L x 18"D x 25"H

CM-4 Cocktail Table - Wood Grain
44"L x 22"D x 17"H

CM-5 End Table - Wood Grain
19.5"L x 19.5"D x 21"H

CM-6 Cocktail Table - White
44"L x 22"D x 17"H

CM-7 End Table - White
19.5"L x 19.5"D x 21"H



OTTOMANS & BENCHES...

- J-12 Black Cube Ottoman
17"L x 17"D x 17"H
- J-13 Orange Cube Ottoman
17"L x 17"D x 17"H
- J-14 White Cube Ottoman
17"L x 17"D x 17"H
- J-15 Red Cube Ottoman
17"L x 17"D x 17"H
- J-16 White Swivel Ottoman
18"Dia x 17.25"H
- J-17 Orange Swivel Ottoman
18"Dia x 17.25"H
- J-18 Black Swivel Ottoman
18"Dia x 17.25"H
- G-4 LED Cube - Glow
20"L x 20"D x 20"H
- J-10 White Storage Cube
18"L x 18"D x 17"H
- J-11 Black Leather Ottoman
18"L x 18"D x 18"H



J-12



J-13



J-14



J-15



J-16



J-17



J-18



GLOW G-4
ADJUSTABLE COLORS



J-10



J-11



E-6



E-3



J-19



A-4

- E-6 South Beach Bench
Red Leather
53"L x 27"D x 16"H
- E-3 South Beach Bench
White Leather
53"L x 27"D x 16"H
- J-19 Rustic Wood Bench
59"L x 16"D x 17.5"H
- A-4 Uptown Bench
Black Suede
61"L x 20"D x 17"H

WORK STATIONS...



E-14

**Also Available Charged (E-14C)*



E-15

**Also Available Charged (E-15C)*

E-14 Tall Pub Table - White
60"L x 25"D x 42"H

E-15 Short Pub Table - White
60"L x 25"D x 30"H

O-10 Parson Desk - Black
48"L x 24"D x 29"H

J-20 Work Station - Black
57"L x 24"D x 40"H

J-21 Work Station - White
57"L x 24"D x 40"H



O-10



J-21



J-20

L-24 Anaheim Chair - White
18"L x 20"D x 36"H

J-1 Dynamic Chair - Black
23"L x 24"D x 32"H

J-2 Dynamic Chair - Green
23"L x 24"D x 32"H

J-3 Dynamic Chair - Orange
23"L x 24"D x 32"H

J-4 Dynamic Chair - White
23"L x 24"D x 32"H

L-3 Maple / Chrome Chair
16"L x 18"D x 31"H

L-9B Chair - Black / Chrome
16"L x 18"D x 31"H

L-9R Chair - Red / Chrome
16"L x 18"D x 31"H

L-9W Chair - White / Chrome
16"L x 18"D x 31"H

K-5 Euro Chair - Black
22"L x 23"D x 28"H

K-6 Jet Black Chair
16"L x 18"D x 31"H

M-16 Gunmetal Chair
18"L x 21"D x 34"H

L-21 Chrome Chair
24"L x 18"D x 29"H

M-1 Chair - Blue / Black
20"L x 20"D x 32"H

M-3 Chair - Red / Black
20"L x 20"D x 32"H

M-3B Chair - Black / Black
20"L x 20"D x 32"H



L-24

SEATING... CHAIRS



J-1



J-2



J-3



J-4



L-3



L-9B



L-9R



L-9W



K-5



K-6



M-16



L-21



- M-1 Blue / Black
- M-3 Red / Black
- M-3B Black / Black



L-7W

L-1 Table - Maple / Chrome
30" Dia x 29"H

L-2 Table - Maple / Chrome
36" Dia x 29"H

L-7W Table - White / Chrome
30" Dia x 29"H

L-7S Table - White Square
30" L x 30" D x 29"H

L-7 Table - Black / Chrome
30" Dia x 29"H

L-8 Table - Black / Chrome
36" Dia x 29"H

K-1 Table - Black
24" Dia x 29"H

K-2 Table - Black
30" Dia x 29"H

K-3 Table - Black
36" Dia x 29"H

K-4 Table - Black
42" Dia x 29"H

L-7R Table - Rustic
30" L x 30" D x 30" H

L-20 Table - Chrome
30" Dia x 29"H

L-14 Glass Table - Black
(Rounded Corners)
42" Dia x 29"H

L-15 Glass Table - Chrome
36" Dia x 29"H

SHORT TABLES...



L-1 (30"Diam)
L-2 (36"Diam)



L-7W



L-7S



L-7 (30"Diam)
L-8 (36"Diam)



K-1 (24"Diam)
K-2 (30"Diam)
K-3 (36"Diam)
K-4 (42"Diam)



L-7R



L-20



L-14



L-15

L-6 Barstool - Maple / Chrome
16"L x 18"D x 42"H

L-12W Barstool - White / Chrome
16"L x 18"D x 42"H

L-12B Barstool - Black / Chrome
16"L x 18"D x 42"H

L-12R Barstool - Red / Chrome
16"L x 18"D x 42"H

L-18 Swivel Stool
White / Chrome - Adj
15"L x 15"D x 25" - 33"H

L-18B Swivel with Back
White / Chrome - Adj
23"L x 17"D x 42"H

L-19 Swivel Stool
Black / Chrome - Adj
15"L x 15"D x 25" - 33"H

K-10 Euro Stool - Black
21"L x 20"D x 41"H

K-11 Jet Black Stool
16"L x 18"D x 42"H

L-23 Stool - Chrome
20"L x 16"D x 39"H

M-6 Curve Barstool
White / Chrome - Adj
17"L x 18"D x 35"H

M-14 Crescent Stool
White / Chrome - Adj
22"L x 19"D x 40"H

M-15 Gunmetal Barstool
18"L x 18"D x 29"H

M-13 Scoop - White
17"L x 22" - 33"H - Adj

M-10 Scoop - Red
17"L x 22" - 33"H - Adj

M-11 Scoop - Grey
17"L x 22" - 33"H - Adj

M-12 Scoop - Black
17"L x 22" - 33"H - Adj

M-4 Barstool - Red / Black
20"L x 22"D x 45"H - Swivel

M-4B Barstool - Black / Black
20"L x 22"D x 45"H - Swivel

M-2 Barstool - Blue / Black
20"L x 22"D x 45"H - Swivel



L-6



L-12W



L-12B



L-12R

SEATING... BARSTOOLS



L-18



L-18B



L-19



K-10



K-11



L-23



M-6



M-14



M-15



□ M-13 White Scoop

■ M-10 Red Scoop

■ M-11 Grey Scoop

■ M-12 Black Scoop



■ M-4 Red / Black

■ M-4B Black / Black

■ M-2 Blue / Black



L-10 (30"Diam)
L-11 (36"Diam)

L-4 Bar Table - Maple / Chrome
30"Dia x 42"H

L-5 Bar Table - Maple / Chrome
36"Dia x 42"H

M-5 Bar Table - White / Chrome
30"Dia x 42"H

M-5S Bar Table - Square
White / Chrome
30"L x 30"D x 42"H

L-10 Bar Table - Black / Chrome
30"Dia x 42"H

L-11 Bar Table - Black / Chrome
36"Dia x 42"H

K-7 Bar Table - Black
24"Dia x 42"H

K-8 Bar Table - Black
30"Dia x 42"H

K-9 Bar Table - Black
36"Dia x 42"H

M-5R Bar Table - Square
Rustic
30"L x 30"D x 42"H

L-17 Bar Table - Glass / Chrome
31.5"Dia x 42"H

L-22 Bar Table - Chrome
30"Dia x 42"H

M-7 Gelato Table - White
24"Dia x 31" - 40"H - Adj

M-8 Gelato Table - Grey
24"Dia x 31" - 40"H - Adj

M-9 Gelato Table - Black
24"Dia x 31" - 40"H - Adj

TALL BAR TABLES...



L-4 (30"Diam)
L-5 (36"Diam)



M-5

** Also Available Charged (M-5J)*



M-5S



L-10 (30"Diam)
L-11 (36"Diam)



K-7 (24"Diam)
K-8 (30"Diam)
K-9 (36"Diam)



M-5R



L-17



L-22



M-7



M-8



M-9

N-1 Pedestal - Black
12"L x 12"D x 30"H

N-2 Pedestal - Black
12"L x 12"D x 36"H

N-3 Pedestal - Black
12"L x 12"D x 42"H

N-4 Pedestal - Grey
12"L x 12"D x 30"H

N-5 Pedestal - Grey
12"L x 12"D x 36"H

N-6 Pedestal - Grey
12"L x 12"D x 42"H

N-7 Pedestal - Black
18"L x 18"D x 36"H

N-8 Pedestal - Black
18"L x 18"D x 42"H

N-9 Pedestal - Grey
18"L x 18"D x 36"H

N-10 Pedestal - Grey
18"L x 18"D x 42"H

N-15 Pedestal - White
18"L x 18"D x 36"H

N-16 Pedestal - White
18"L x 18"D x 42"H

N-11 Pedestal - Black
24"L x 24"D x 42"H

N-12 Pedestal - Grey
24"L x 24"D x 42"H

N-13 Locking Pedestal - Black
24"L x 24"D x 42"H

N-13C Locking Pedestal - Black
(Charged) 24"L x 24"D x 42"H

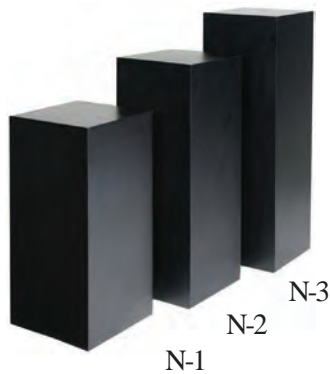
N-14 Locking Pedestal - White
24"L x 24"D x 42"H

N-14 C Locking Pedestal - White
(Charged) 24"L x 24"D x 42"H



N-13

DISPLAY PEDESTALS & KIOSKS...



N-1

N-2

N-3



N-4

N-5

N-6



N-7

N-8



N-9

N-10



N-15



N-16



N-11



N-12



■ N-13 Black
□ N-14 White



■ N-13C Black - Charged
□ N-14C White - Charged



*Electric Required for Bar Lighting Options

O-4

O-1 Martini Bar
50" L x 50" D x 47" H

O-2 Martini Bar with
Colored Lighting.
50" L x 50" D x 47" H

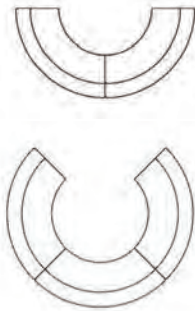
O-3 Cosmopolitan Bar
72" L x 27" D x 42" H

O-4 Cosmopolitan Bar with
Lighting Option
72" L x 27" D x 42" H

BARS & RECEPTION COUNTERS...



O-1



O-2

O-5 Reception
Counter - Black
48" L x 16" D x 42" H

O-6 Contour
Counter with Literature
Holder - Black
45" L x 21" D x 41" H

O-7 Contour
Counter with Literature
Holder - Grey
45" L x 21" D x 41" H



O-3



O-5



O-6



O-7

P-16 Table - White
79"L x 36"D x 30"H

P-1 Table - Maple 6ft
72"L x 36"D x 29"H

P-2 Table - Maple 8ft
96"L x 48"D x 29"H

P-3 Table - Mahogany 6ft
72"L x 36"D x 29"H

P-4 Table - Mahogany 8ft
96"L x 48"D x 29"H

P-5 Table - Mahogany 10ft
120"L x 48"D x 29"H

P-6 Table - Honey Oak 6ft
72"L x 36"D x 29"H

P-6B Table - Honey Oak 6ft
72"L x 36"D x 29"H
(Charged)

P-6C Table - Honey Oak 8ft
96"L x 36"D x 29"H
(Charged)

P-7 Table - Black Oval 6ft
72"L x 36"D x 29"H

P-8 Table - Black Oval 8ft
96"L x 48"D x 29"H

P-9 Table - Black Oval 10ft
120"L x 48"D x 29"H

P-10 Table - Grey Oval 6ft
72"L x 36"D x 29"H

P-11 Table - Grey Oval 8ft
96"L x 48"D x 29"H

P-13 Chrome Table - White
Frosted Glass Top
53"L x 33"D x 29"H

P-14 Table - Honey Oak
42"Dia x 29"H
P-14C (Charged)

P-15 Table - Mahogany
42"Dia x 29"H

P-13C Chrome Table - White
Laminant Top - Charged
53"L x 33"D x 29"H



P-16

CONFERENCE TABLES...



P-1 6ft
P-2 8ft



P-3 6ft
P-4 8ft
P-5 10ft



P-6 6ft
P-6B 6ft - Charged
P-6C 8ft - Charged



P-7 6ft
P-8 8ft
P-9 10ft



P-10 6ft
P-11 8ft



P-13



P-14
P-14C - Charged



P-15



P-13C - Charged



CONFERENCE CHAIRS...



Q-1



Q-3



Q-4

Q-1 Leather Executive - Black
25"L x 28"D x 43"H

Q-3 Leather Izzo - White
25"L x 28"D x 42"H

Q-4 Leather Izzo - Black
25"L x 28"D x 42"H

Q-5 Jr. Executive - Black
24"L x 25"D x 38"H

Q-6 Jr. Executive - Grey
24"L x 25"D x 38"H

Q-7 Sled Chair - Black
24"L x 24"D x 32"H

Q-8 Sled Chair - Grey
24"L x 24"D x 32"H

Q-9 Breuer Chair - Black/
Chrome
19"L x 23"D x 31"H

Q-10 Breuer Chair - Grey/
Chrome
19"L x 23"D x 31"H

Q-11 Drafting Stool - Black
20"L x 23"D x 51"H
Seat Height 23"-33"H Adj

Q-12 Drafting Stool - Grey
20"L x 23"D x 51"H
Seat Height 23"-33"H Adj

Q-13 Secretarial Chair - Black
20"L x 23"D x 36"H
Seat Height 16'-21"H Adj

Q-14 Secretarial Chair - Grey
20"L x 23"D x 36"H
Seat Height 16'-21"H Adj



Q-5



Q-6



Q-7



Q-8



Q-9



Q-10



Q-11



Q-12



Q-13



Q-14

O-18 iPad Stand - White
41"H x 14"Dia Base

O-19 iPad Stand - Black
41"H x 14"Dia Base



O-18



O-19

O-22 Stanchion Pole - Chrome
39" H

O-23 Stanchion Rope
6.5' Burgundy

O-24 Stanchion Rope
6.5' Black

ACCESSORIES...

O-25 Park Bench - Black
50"L x 21"D x 35"H

O-11 Refrigerator
20"L x 20"D x 34"H
115 Volts / 155.25 Watts



O-22 Stanchion Pole
O-23 Burgundy Rope
O-24 Black Rope



O-25

O-12 Coat Rack
21" x 21" Base x 68" H

A-12 Floor Lamp - Silver
72" H

O-13 Free Standing Mirror
20"W x 58"H

O-14 Literature Stand
6 pocket
10"L x 9"H x 64"H

O-15 Folding Literature Stand
Silver
11"L x 15"D x 60"H

O-16 Folding Literature Stand
Black
11"L x 15"D x 60"H

O-20 Universal Tablet Stand
Adjustable from 29"H - 43.5"H



O-11



O-12



A-12



O-13



O-14



O-15



O-16



O-20



R-1



R-2

R-1 Etagere - Black
(Glass Shelves)
30"L x 14"D x 67"H

R-2 Etagere - Chrome
(Glass Shelves)
30"L x 14"D x 67"H

R-3 Bookcase - Grey
36"L x 12"D x 48"H

R-4 Bookcase - Black
36"L x 12"D x 48"H

R-5 Bookcase - Grey
36"L x 12"D x 72"H

R-6 Bookcase - Black
36"L x 12"D x 72"H

R-7 Filing Cabinet - Grey
(2 drawer)
15"L x 26.5"D x 28.5"H

R-8 Filing Cabinet - Black
(2 drawer)
15"L x 25"D x 28.5"H

R-9 Filing Cabinet - Black
(4 drawer)
15"L x 25"D x 52"H

R-10 Storage Cabinet - Grey
36"L x 18"D x 42"H

R-11 Storage Cabinet - Black
36"L x 18"D x 42"H

R-12 Storage Cabinet - Black
36"L x 18"D x 72"H



R-3



R-4



R-5



R-6



R-7



R-8



R-9



R-10



R-11



R-12

SHELVING & STORAGE...

S-1 Desk - Natural / Black
60"L x 30"D x 29"H

S-2 Credenza - Natural / Black
60"L x 20"D x 29"H

S-3 Desk - Honey Oak
60"L x 30"D x 29"H

S-4 Credenza - Honey Oak
60"L x 20"D x 29"H

S-5 Desk - Mahogany
60"L x 30"D x 29"H

S-6 Credenza - Mahogany
60"L x 20"D x 29"H



OFFICE... DESKS





ACCENT TRADESHOW & EVENT FURNISHINGS
 3438 Maggie Blvd. * Orlando FL 32811 * 407-648-7474
 Email order to john@getaccent.com



Orders received within 14 days of event are subject to a 20% Late Fee
 25% cancellation will be applied if canceled 7 days prior to event opening
 Check or Credit Card must accompany order

100% cancellation will be applied if canceled on day of delivery
 All showsite orders are subject to a 25% service charge
 Additional drayage fees may apply from the Contractor. Refer to your Exhibit Manual

v018.1

Item #	Description	Price	Item #	Description	Price
Lounge			F-6	Barcelona Ottaman Black	\$184.00
A-1	Uptown Black Suede Sofa	\$425.00	Stage Chairs		
A-2	Uptown Black Suede Loveseat	\$385.00	F-7	Black Stage Chair	\$185.00
A-3	Uptown Black Suede Chair	\$270.00	F-8	Burgundy Stage Chair	\$185.00
A-4	Uptown Black Suede Bench Ottoman	\$241.00	F-9	White Stage Chair	\$185.00
A-10	Black / Glass Cocktail Table	\$178.00	Lounge		
A-11	Black / Glass End Table	\$161.00	G-1	Melrose Red Swirl Sofa	\$512.00
A-12	Silver Floor Lamp	\$86.00	G-2	Melrose Red Swirl Chair	\$328.00
Lounge			G-3	Melrose Red Swirl Bench	\$241.00
B-1	Newport Tan Suede Sofa	\$425.00	Glow		
B-2	Newport Tan Suede Loveseat	\$385.00	G-4	GLOW LED Cube	\$185.00
B-3	Newport Tan Suede Chair	\$270.00	Lounge		
B-4	Natural Cocktail Table	\$178.00	H-1	Monte Carlo Black Leather Loveseat	\$448.00
B-5	Natural End Table	\$161.00	H-2	Monte Carlo Black Leather Chair	\$328.00
Lounge			H-3	Monte Carlo White Leather Loveseat	\$448.00
C-1	Laredo Black Leather Sofa	\$425.00	H-4	Monte Carlo White Leather Chair	\$328.00
C-2	Laredo Black Leather Loveseat	\$385.00	H-5	Modern White / Chrome Sofa	\$475.00
C-3	Laredo Black Leather Chair	\$270.00	H-6	Modern White / Chrome Chair	\$275.00
C-4	White Leather Sofa	\$498.00	Lounge		
C-4C	White Leather Sofa w/ Charging Console	\$548.00	I-1	Contempo White Curve Sofa	\$489.00
C-5	White Leather Loveseat	\$448.00	I-1C	Contempo White Curve Sofa - CHARGED	\$540.00
C-5C	White Leather Loveseat w/ Charging Console	\$498.00	I-2	Contempo White Curve Bench	\$316.00
C-6	White Leather Chair	\$270.00	I-3	Contempo White Round Ottoman	\$241.00
CM-1	Cordoba Black Leather Sofa	\$425.00	I-4	Contempo Black Curve Sofa	\$489.00
CM-2	Cordoba Black Leather Loveseat	\$385.00	I-5	Contempo Black Curve Bench	\$316.00
CM-3	Cordoba Black Leather Chair	\$270.00	I-6	Contempo Black Round Ottoman	\$241.00
CM-4	Cordoba Wood Grain Rectangle Cocktail Table	\$178.00	I-7	Chrome / Glass Cocktail Table	\$201.00
CM-5	Cordoba Wood Grain Square End Table	\$161.00	I-8	Chrome / Glass End Table	\$178.00
CM-6	Cordoba White Rectangle Cocktail Table	\$178.00	I-9	White / Chrome Glove Chair	\$282.00
CM-7	Cordoba White Square End Table	\$161.00	I-10	Da Vinci White Leather Sofa	\$475.00
Lounge			Chairs, Ottomans, Work Stations		
D-4	Black Cube Cocktail Table	\$184.00	J-1	Dynamic Chair - Black	\$144.00
D-5	Black Round Cocktail Table	\$184.00	J-2	Dynamic Chair - Green	\$144.00
D-6	Black Cube End Table	\$167.00	J-3	Dynamic Chair - Orange	\$144.00
D-6C	Black Cube End Table - CHARGED	\$197.00	J-4	Dynamic Chair - White	\$144.00
Lounge			J-10	White Leather Storage Cube	\$109.00
E-1	South Beach White Leather Sofa	\$512.00	J-11	Black Leather Ottoman	\$109.00
E-2	South Beach White Leather Chair	\$328.00	J-12	Black Cube Ottoman	\$109.00
E-3	South Beach White Leather Bench	\$241.00	J-13	Orange Cube Ottoman	\$109.00
E-4	South Beach Red Leather Sofa	\$512.00	J-14	White Cube Ottoman	\$109.00
E-5	South Beach Red Leather Chair	\$328.00	J-15	Red Cube Ottoman	\$109.00
E-6	South Beach Red Leather Bench	\$241.00	J-16	White Swivel Ottoman	\$109.00
E-7	White Square Cocktail Table	\$172.00	J-17	Orange Swivel Ottoman	\$109.00
E-8	White Rectangle Cocktail Table	\$172.00	J-18	Black Swivel Ottoman	\$109.00
E-8C	White Rectangle Cocktail Table - CHARGED	\$247.00	J-19	Rustic Bench	\$241.00
E-9	White Square End Table	\$161.00	J-20	Black Work Station	\$375.00
E-10	White Cube End Table	\$225.00	J-21	White Work Station	\$375.00
E-10C	White Cube End Table - CHARGED	\$255.00	Tables, Chairs, Bar Stools		
E-11	White Sofa With Outlet - CHARGED	\$595.00	K-1	Black Table 24" Dia	\$132.00
E-12	White Loveseat With Outlet - CHARGED	\$495.00	K-2	Black Table 30" Dia	\$132.00
E-13	White Chair With Outlet - CHARGED	\$395.00	K-3	Black Table 36" Dia	\$150.00
E-14	Tall White Pub Table	\$375.00	K-4	Black Table 42" Dia	\$178.00
E-14C	Tall White Pub Table - CHARGED	\$450.00	K-5	Black Euro Chair	\$120.00
E-U4L	Under-Lighting Add-On	\$50.00	K-6	Jet Black Chair	\$120.00
E-15	Short White Pub Table	\$350.00	K-7	Black Tall Bar Table 24" Dia	\$172.00
E-15C	Short White Pub Table -CHARGED	\$425.00	K-8	Black Tall Bar Table 30" Dia	\$172.00
E-18	White Aspen Chair	\$328.00	K-9	Black Tall Bar Table 36" Dia	\$184.00
E-19	White & Chrome Side Table	\$85.00	K-10	Black Bar Stool	\$150.00
Lounge			K-11	Jet Black Bar Stool	\$172.00
F-1	Barcelona Chair Red	\$362.00	L-1	Maple / Chrome Table 30" Dia	\$150.00
F-2	Barcelona Ottaman Red	\$184.00	L-2	Maple / Chrome Table 36" Dia	\$161.00
F-3	Barcelona Chair White	\$362.00	L-3	Maple / Chrome Chair	\$144.00
F-4	Barcelona Ottaman White	\$184.00	L-4	Maple / Chrome Tall Bar Table 30" Dia	\$178.00
F-5	Barcelona Chair Black	\$362.00	L-5	Maple / Chrome Tall Bar Table 36" Dia	\$184.00

Tables, Chairs, & Bar Stools				Accessories			
L-6	Maple / Chrome Bar Stool		\$172.00	O-10	Parson Desk		\$225.00
L-7	Black / Chrome Table		\$138.00	O-11	Refrigerator - 3.6 CuFt (155 Volt)		\$201.00
L-7S	White / Chrome Square Table 30"		\$138.00	O-12	Coat Rack		\$115.00
L-7R	RUSTIC Square Table 30"		\$138.00	O-13	Free Standing Mirror		\$150.00
L-7W	White / Chrome Table 30" Dia		\$138.00	O-14	Literature Stand - 6 Pocket		\$126.00
L-8	Black / Chrome Table 36" Dia		\$155.00	O-15	Silver Folding Literature Stand		\$167.00
L-9B	Black / Chrome Chair		\$144.00	O-16	Black Folding Literature Stand		\$167.00
L-9R	Red / Chrome Chair		\$144.00	O-18	Ipad Stand - White		\$126.00
L-9W	White / Chrome Chair		\$144.00	O-19	Ipad Stand - Black		\$126.00
L-10	Black / Chrome Tall Bar Table 30" Dia		\$178.00	O-20	Universal Tablet Stand		\$126.00
L-11	Black / Chrome Tall Bar Table 36" Dia		\$184.00	O-22	Chrome Stanchion (Pole only)		\$50.00
L-12B	Black / Chrome Bar Stool		\$172.00	O-23	Burgundy Rope for Stanchion (Rope Only)		\$30.00
L-12R	Red / Chrome Bar Stool		\$172.00	O-24	Black Rope for Stanchion (Rope Only)		\$30.00
L-12W	White / Chrome Bar Stool		\$172.00	O-25	Park Bench - Black		\$168.00
L-14	Glass / Black Table 42" Dia.		\$155.00	Conference Tables			
L-15	Glass / Chrome Table 36" Dia		\$150.00	P-1	6' Maple Conf. Table		\$351.00
L-17	Glass / Chrome Bar Table 28" Dia		\$195.00	P-2	8' Maple Conf. Table		\$445.00
L-18	White / Chrome Swivel Stool		\$150.00	P-3	6' Mahogany Conf. Table		\$351.00
L-18B	White / Chrome Swivel Stool w/ Back		\$184.00	P-4	8' Mahogany Conf. Table		\$445.00
L-19	Black / Chrome Swivel Stool		\$150.00	P-5	10' Mahogany Conf. Table		\$569.00
L-20	Chrome Table 30" Dia		\$155.00	P-6	6' Honey Oak Conf. Table		\$351.00
L-21	Chrome / Chrome Chair		\$144.00	P-6B	6' Honey Oak Conf. Table - CHARGED		\$391.00
L-22	Chrome Tall Bar Table 30" Dia		\$184.00	P-6C	8' Honey Oak Conf. Table - CHARGED		\$495.00
L-23	Chrome Barstool		\$172.00	P-7	6' Black Conf. Table		\$333.00
L-24	White / Chrome Anaheim Chair		\$144.00	P-8	8' Black Conf. Table		\$445.00
M-1	Blue / Black Chair		\$144.00	P-9	10' Black Conf. Table		\$569.00
M-2	Blue / Black Barstool		\$172.00	P-10	6' Grey Conf. Table		\$333.00
M-3	Red / Black Chair		\$144.00	P-11	8' Grey Conf. Table		\$445.00
M-4	Red / Black Barstool		\$172.00	P-13	4.4' Frosted Wht Glass Top/Chrome Conf. Table		\$350.00
M-4B	Black / Black Barstool		\$172.00	P-13C	4.4' White / Chrome Conference Table - Charged		\$450.00
M-5	Tall Bar Table - White / Chrome		\$175.00	P-14	42" Dia Honey Oak Round Conf. Table		\$241.00
M-5J	Tall Bar Table - White / Chrome - CHARGED		\$209.00	P-14C	42" Dia Honey Oak Round Conf. Table - CHARGED		\$281.00
M-5R	Tall Square Bar Table - Rustic / Chrome		\$175.00	P-15	42" Dia Mahogany Round Conf. Table		\$241.00
M-5S	Tall Square Bar Table - White / Chrome		\$175.00	P-16	6.5' White Conference Table		\$545.00
M-6	White / Chrome Curve Barstool		\$184.00	Conference Chairs			
M-7	Gelato Table - White		\$225.00	Q-1	Black Leather Executive Chair		\$225.00
M-8	Gelato Table - Grey		\$225.00	Q-3	White / Chrome Leather Executive Chair		\$276.00
M-9	Gelato Table - Black		\$225.00	Q-4	Black / Chrome Leather Executive Chair		\$276.00
M-10	Scoop - Red		\$172.00	Q-5	Black Jr. Executive Chair		\$190.00
M-11	Scoop - Grey		\$172.00	Q-6	Grey Jr. Executive Chair		\$190.00
M-12	Scoop - Black		\$172.00	Q-7	Black Sled Chair		\$161.00
M-13	Scoop - White		\$172.00	Q-8	Grey Sled Chair		\$161.00
M-14	White / Chrome Crescent Stool		\$184.00	Q-9	Black / Chrome Breuer Chair		\$144.00
M-15	Gunmetal Bar Stool		\$172.00	Q-10	Grey / Chrome Breuer Chair		\$144.00
M-16	Gunmetal Chair		\$144.00	Q-11	Black Drafting Stool		\$172.00
Display Pedestals				Q-12	Grey Drafting Stool		\$172.00
N-1	12x12x30 Black Pedestal		\$172.00	Q-13	Black Secretarial Chair		\$144.00
N-2	12x12x36 Black Pedestal		\$184.00	Q-14	Grey Secretarial Chair		\$144.00
N-3	12x12x42 Black Pedestal		\$195.00	Office			
N-4	12x12x30 Grey Pedestal		\$172.00	R-1	Black Etagere (Glass Shelves)		\$184.00
N-5	12x12x36 Grey Pedestal		\$184.00	R-2	Chrome Etagere (Glass Shelves)		\$184.00
N-6	12x12x42 Grey Pedestal		\$195.00	R-3	48" Grey Bookcase		\$150.00
N-7	18x18x36 Black Pedestal		\$207.00	R-4	48" Black Bookcase		\$150.00
N-8	18x18x42 Black Pedestal		\$218.00	R-5	72" Grey Bookcase		\$172.00
N-9	18x18x36 Grey Pedestal		\$207.00	R-6	72" Black Bookcase		\$172.00
N-10	18x18x42 Grey Pedestal		\$218.00	R-7	2-Dr Grey File Cabinet		\$150.00
N-11	24x24x42 Black Pedestal		\$230.00	R-8	2-Dr Black File Cabinet		\$150.00
N-12	24x24x42 Grey Pedestal		\$230.00	R-9	4-Dr Black File Cabinet		\$165.00
N-13	24x24x42 Blk Storage Kiosk Locking Door		\$316.00	R-10	42" Grey Storage Cabinet		\$165.00
N-13C	24x24x42 Blk Storage Kiosk Locking Door -CHARGED		\$381.00	R-11	42" Black Storage Cabinet		\$165.00
N-14	24x24x42 Wht Storage Kiosk Locking Door		\$316.00	R-12	72" Black Storage Cabinet		\$195.00
N-14C	24x24x42 Wht Storage Kiosk Locking Door -CHARGED		\$316.00	S-1	Natural / Black Desk		\$405.00
N-15	18x18x36 White Pedestal		\$207.00	S-2	Natural / Black Credenza		\$360.00
N-16	18x18x42 White Pedestal		\$218.00	S-3	Honey Executive Desk		\$405.00
Bars				S-4	Honey Credenza		\$360.00
O-1	Martini Bar - Black / Chrome / Glass		\$875.00	S-5	Mahogany Desk		\$405.00
O-2	Martini Bar - Black / Chrome / Glass*with Lighting		\$975.00	S-6	Mahogany Credenza		\$360.00
O-3	Cosmopolitan Bar		\$857.00				
O-4	Cosmo Bar *with Light Feature		\$975.00				
O-5	Reception Counter		\$236.00				
O-6	Black Contour Reception Counter		\$385.00				
O-7	Grey Contour Reception Counter		\$385.00				



Company Information	
Company Name:	_____
Address:	_____ _____
Phone:	_____ Fax: _____
E-Mail:	_____

Delivery Information	
Event:	_____
Location:	_____
Booth #:	_____
Open Date:	_____
Close Date:	_____
Event Contact:	_____

ACCENT will send an email or fax confirmation of your order, once we receive and reserve the product for your show.

Item #	Description	Qty	Price	Total

Credit Card Information	
Credit Card #:	_____
Exp. Date:	_____
Mastercard Visa AMEX Discover	
Cardholders Name:	_____
	(Please Print)
Cardholders Signature:	_____

TOTAL ORDER _____
 MISCELLANEOUS _____
 SUBTOTAL _____
 TAX _____
 TOTAL DUE _____

- Orders received within 14 days of event are subject to a 20% Late Fee.
- 25% cancellation will be applied if canceled 7 days prior to event opening.
- Check or Credit Card must accompany order.
- 100% cancellation will be applied if canceled on day of deliver.
- All showsite orders are subject to a 25% service charge.

Please fax order to 407.648.2542

ACCENT

Tradeshow & Event
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